Barnes County Commission
March 5, 2024
Valley City, ND 58072

The Barnes County Commission met in regular session on Tuesday, March 5, 2024, with Cindy Schwehr, Vicky Lovell, Bill Carlblom, Pete Paulson, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the agenda was reviewed.

Highway Department

Jamie Smith presented three bids received for the Chip Seal project on County Rd #7. Bituminous Paving submitted a bid of $753,175.00. Morris Sealcoat submitted a bid of $710,101.00; Aztec submitted a bid of $733,426. Morris Sealcoat is the lowest bid. Cindy Schwehr made a motion to accept the lowest bid contiguous upon all the numbers being correct and all the information is accurate. Shawn Olauson seconded the motion. Motion carried with all members voting "yes". DOT, Brian Tykwinski (KLJ), and Jamie are working together on the Bridge Improvement Project to bundle funding for the Peterson and Viking Bridge improvements to save money and bump up the construction date by one year.

Sheriff's Office

Randy McClaflin would like to accept the Ford Explorer bid from Stoudt Miller at $54,422.00. This vehicle has more options on it and we already have a cage that would fit and it is a 2025 model. Cindy Schwehr made a motion to accept the Ford Explorer bid from Stoudt; Pete Paulson seconded the motion. Motion carried upon rollcall vote with all members voting "yes". Receiving bids off the lot was discussed versus fleet bids. Fleet bids do not run at the same timeline with the varying dealerships. Staffing a deputy during the Winter Show was discussed.

States Attorney

Tonya Duffy updated the commissioners on the bids and quotes received for the remodel project for the States Attorney's Office. Quotes from Ray Nelson and Dedicated Builders were received for the project. FMJ Electric LLC submitted a bid for the electrical work. Jessica Jenrich will contact the building inspector to give specs on the remodel project. Cindy Schwehr made a motion to accept the bid of $625.00 from FMJ Electric LLC for three new outlets; Shawn Olauson seconded the motion. Motion carried upon rollcall votes with all members voting yes. Quotes were submitted for a desk with hutch and an electric sit/stand desk and desks for the front office. Tonya will also check with Valley Officeworks and Empire Furnishings. One application for Assistant States Attorney was received since the job opened in August. Tonya is proposing to start the States Attorney Assistant at $100,000.00 to make it competitive and follow the salary and steps that is used in Stutsman County. This would make the position more attractive to prospective employees. Caseloads have been steady. The Commission will discuss the salary at the next commission meeting. Tonya updated the commissioners on upcoming training for this year. Training in Alabama in February and Rise 24 training in May in Anaheim California is paid for through grant funding. She will be attending training in April which was paid for last year. One training in March is related to Arson.

Corrections

Jeremy Wolf presented a quote of $27,345.00 for Tasers from Axon Enterprises for a five-year term. The amount can be paid in one lump sum or $5,469.00 per year for five years. This includes five tasers, 15 holsters, and 30 cartridges every year. Cindy Schwehr made a motion to pay $27,345.00 with commissary funds that are included in the new equipment line item; Shawn Olauson seconded the motion. Motion carried with all members voting yes. Jeremy would like to streamline the workers schedules with a When I Work App. The app comes at a cost of $700.00 per year. Currently, the department has it on a trial basis.

Auditor – Minutes

Bill Carlblom moved to approve the February 20, 2024 minutes; The February 20, 2024 minutes were approved with all members voting "yes". Cindy Schwehr made a motion to approve the termination contract with Tyler. Vicky Lovell seconded the motion. Motion carried with all members voting yes. All Auditors staff will be attending election training in Bismarck on March 6th and 7th. The office will be closed. The Treasurer's Office has offered to take our phone calls and clients will be directed to them. Regional training takes place on March 13th in Fargo, March 14th in Jamestown, and March 26th in Bismarck. Our staff will be able to stagger the regional training so that our office can remain open. A check was received for the East Central County Commissioners from North Dakota Unclaimed Property Division in the amount of $3,679.77.

Commission Discussion

Pete Paulson notified the commission of the resignation of our VSO Officer Angela Hunt. Lamoure County will need to be notified. The VSO van was damaged after driving over a chunk of ice. Tammy Jacobson will run the office until a VSO Officer is hired. The van put on 1,736 miles with 28 rides. A Park Board meeting will be held once a month at 7:00 a.m. on the same day as the commission meeting. Scott Kohler will oversee the county parks. The next meeting will be March 19th. Shawn Olauson reported that a help wanted ad was posted for a half time Barnes County Water Resource District Secretary. Shawn will attend the County Summit. He may need a new laptop. He will check with Jason. Cindy Schwehr would like to officially congratulate the Valley City Hi-Liners and the Maple River Raiders basketball teams for qualifying to play in the state basketball championship. VSO staff needed permission to get into the courthouse over the weekend to pick up one of their wheelchairs. Year-end Health Insurance paperwork for tax purposes will be sent out during this week. VCPD has City County Health

District do the Law Enforcement Physicals. City of Valley City may have a measure on the ballot for flavored vaping. A PTO will be coming out of Deaconess Center in Northwood that works with kids with behavioral and sensory issues. Kally will be moving to a different position at City County Health District. They paid off their parking lot. Vicky Lovell reported on HUD having issues at the Villa with heating exchange being hot and cold. They may hire a firm to check that out. There are presently two remodels in two of their homes. Bill would like to say thank you to Alisha Harstad for the spectacular job taking over the crop show at the Winter Show. The Highway Department has past workers that would come and help part time if needed. Chili Cook-off is at 6:00 p.m. at the Winter Show tonight. He will meet with NDSU this month for evaluations.

Bills Approved for February 2024

General Fund: Abc Boat Docks Llc $18,762.00, Acom Solutions Inc $2,609.00, Aed Everywhere $130.50, Aflac $3,026.12, Aflac Group Insurance $48.51, Amazon Capital Services $1,244.78, Amg Radiology Aberdeen $88.00, Andrew S Marquart $486.00, Balco Uniform Co. Inc $93.16, Barnes Co Recorders Office $20.00, Barnes County $319.71, Barnes Rural Water $263.30, Bek Communications Cooperative $494.49, Bitz Tire & Service, Inc. $155.75, Bitz, Alex $1,466.73, Butler Machinery Co. $1,840.00, Carlblom, William $50.00, Cass County Electric $385.12, Cass County Government $340.00, Central Business Systems $537.50, Centurylink Az $724.66, Charm-Tex Inc $1,042.41, Cintas Corp Il $349.76, City County Health District $10,601.25, Clement, Walter & Alberta $699.30, Cole Papers Inc. $998.73, Colonial Life Insurance $126.47, Consolidated Correctional Foodserv $11,468.02, Counties Providing Technology $5,380.00, Dacotah Bank Flex Acct $1,816.00, Dacotah Bank Sd $19,603.50, Dakota Central Telecommunications $21.00, Dickey Rural Telephone Coop. $317.01, Didier, Gerald & Melissa $649.79, Electro Watchman, Inc. $299.40, Fat Man Trash Llc $210.00, Galls Incorporated $186.97, Grand Forks County $3,150.00, Grotberg Electric, Inc. $63.70, Handy Hardware & Rental $439.06, Hobart Sales & Service $261.50, Information Technology Department $5,887.89, Inter-Community Telephone $150.00, James-Valley Reg. Lodge #4 $162.68, Kalbrener, Shane $25.46, Keith's Ac, Refrigeration, & Heati $1,517.85, Klj Engineering Llc $2,548.91, Leaf $209.00, Lovell, Victoria $137.52, Madland, Gordon $435.48, Malsam, David $2,865.96, Marco Inc - St Louis $592.28, Mckay, Michael $341.66, Mckesson Medical-Surgical Mn Suppl $338.11, Mercy Hospital - Chicago $4,276.00, Mid-States Organized Crime Inform. $100.00, Midwest Pest Control $155.00, Montana-Dakota Utilities $9,657.63, Nd Apco $540.00, Nd Association Of Counties $600.00, Nd Winter Show $250,000.00, Ndaco $200.00, Ndadcp $25.00, Ndccaa $100.00, Nelson, Philip $1,328.54, North Dakota Planning Association $55.00, Northwest Iron Fireman, Inc. $790.24, Nucara Pharmacy $4,442.05, O'reilly Auto Parts $17.99, Office Of The State Auditor $570.00, Olauson, Shawn $50.00, Petro Serve Usa $113.34, Pfaff, Jody $211.94, Pharmchem Inc $351.45, Quadient Finance Usa Inc $39.00, Ransom County Recorder $20.00, Record Keepers, Llc $122.50, Rj's Plumbing & Heating $23.15, Sanford Health Sd $4,689.00, Sanford Health Occupation Medicine $443.00, Schwehr, Cindy L $64.00, Servicemaster Of Valley City $220.00, Sirchie Acquisition Company,Llc $187.06, Smith Lumber Company $711.48, Stahl, Michael & Victoria $835.60, Stein's, Inc. $84.98, Stoudt Miller Inc $2,740.02, Stutsman County Communications $140.00, Stutsman County Correctional Cente $11,275.00, Superior Vision Services Inc $632.50, Swenson, Jean $715.23, The Village Family Service Center $2,730.00, Thomson Reuters -West $368.01, Turnkey Corrections $75.44, Urban Couture $80.00, Valley City Public Works $4,615.52, Valley City Times-Record $687.04, Valley Officeworks $544.06, Verizon Wireless $1,593.91, Volk, Shelby $70.00, Ward County $1,440.00, Wendel Auto Body $8,942.28, Wolff, Jeremy $150.00, Total For Fund $423,804.96, **City County Health:** City County Health District $88,483.35, Total For Fund $88,483.35, **Veterans Service Office:** Aed Everywhere $225.00, Aflac $149.59, Centurylink Az $6.27, Dacotah Bank Flex Acct $50.00, Dacotah Bank Sd $622.41, Ndactvso $340.00, Petro Serve Usa $772.18, Superior Vision Services Inc $63.10, Verizon Wireless $113.84, Wells Fargo Bank Nc $676.42, Total For Fund $3,018.81, **County Road And Bridge:** Aflac $636.36, Aflac Group Insurance $52.30, Bayshore City Side $111.79, Bitz Tire & Service, Inc. $1,102.24, Border States Paving, Inc. $56,483.97, Butler Machinery Co. $2,130.64, Capital One Trade Credit $44.20, Centurylink Az $421.34, Chs Dakota Plains Ag $26,894.31, Colonial Life Insurance $59.04, Dacotah Bank Flex Acct $386.22, Dakota Industrial Supply $359.00, Dickey Rural Telephone Coop. $92.27, Dmc Wear Parts Llc $8,382.24, Enterprise Sales Co. $8,460.00, Fei Inc $67.88, General Equipment & Supplies $457.12, Greer, Ralph K & Rita $100.00, Handy Hardware & Rental $37.02, Keith's Ac, Refrigeration, & Heati $920.43, Klj Engineering Llc $11,816.41, Kotaco $2,657.69, Little Falls Machine, Inc. $148.31, Metcalf, Jason $208.00, Miller, Matt $11.02, Montana-Dakota Utilities $576.47, Nelson International, Inc. $56.28, Newman Outdoor Advertising - Jmst $1,228.27, Northwest Tire Inc. $1,230.86, Olauson, Shane $133.22, One Call Concepts, Inc $3.90, Ottertail Power Company - Jamestow $104.85, Petro Serve Usa $1,082.95, Powerplan Oib $2,386.73, Quality Alignment & Brake Center $117.25, R & H Maintenance & Lawn Care $640.00, Reinsel,Bob $174.99, Star Enterprises, Inc $2,838.66, State Disbursement Unit - North Da $673.00, Stoudt Miller Inc $290.01, Suhr, Dustin $17.99, Superior Vision Services Inc $103.50, Swanston Equipment Co. $7,583.09, Tangen, Tim N $269.49, The Window Man $89.00, Us Bank Equipment Finance $3,269.72, Valley Auto Parts $2,642.63, Valley City Public Works $2,904.86, Valley Officeworks $578.00, Verizon Wireless $199.17, Windish, Jamen $320.00, Zep Sales & Service $630.77, Total For Fund $152,185.46, **Weed Control:** Aflac $149.93, Barnes Co Highway Dept $106.39, Bismarck Hotel & Conference Center $288.90, Dacotah Bank Sd $125.00, Handy Hardware & Rental $406.98, Verizon Wireless $200.05, Warne Chemical & Equipment $416.55, Windish, Jamen $102.59, Total For Fund $1,796.39, **County Agent:** Aflac $33.50, Amazon Capital Services $39.19, Centurylink Az $2.96, Dacotah Bank Sd $554.40, Handy Hardware & Rental $151.95, Harstad, Alicia $200.98, Leevers Foods $52.23, Milender, Sue $249.19, Ndsu Extension Service $21,553.26, Superior Vision Services Inc $11.50, Tichy, Amy J $100.00, Valley Officeworks $200.68, Total For Fund $23,149.84, **B.C. Emergency Hcpra:** Miller, Sarah $555.51, Valley Officeworks $64.95, Total For Fund $620.46, **Farm To Market 15 Mill:** Nd Dept Of Transportation $5,701.41, Ottertail Power Company

- Jamestow $70.45, Team Laboratory Chemical Llc $787.50, Total For Fund $6,559.36, **B.C. Economic Dev Fund:** Vc-Bc Development Corporation $100,000.00, Total For Fund $100,000.00, **County Bridge:** Nd Dept Of Transportation $3,489.81, Total For Fund $3,489.81, **Community Service:** Postmaster $84.00, Verizon Wireless $85.00, Total For Fund $169.00, **Corrections Commissary Fu:** Reliance Telephone Systems, Inc. $700.00, Total For Fund $700.00, **Soil Conservation:** Barnes Co Soil Conserv. Dist. $33,438.65, Total For Fund $33,438.65, **Flood Emergency 2011:** Laketown Township $10,638.60, Oriska Township $13,759.01, Stewart Township $6,090.25, Total For Fund $30,487.86, **Stewart Drain:** Cr Excavating $69,144.28, Houston Engineering, Inc. $30,568.90, Total For Fund $99,713.18, **Garrison Conservancy Dist:** Garrison Diversion Cons Dist $22,561.73, Total For Fund $22,561.73, **Airport:** Barnes Co Municipal Airport $78,599.53, Total For Fund $78,599.53, **State Funds:** Nd State Treasurer $29,272.21, Total For Fund $29,272.21, **Older Persons:** South Central Adult Services $44,226.01, Total For Fund $44,226.01, **Ambulance:** Barnes County Ambulance $62,965.65, Community Volunteer Ems Of Lamoure $2,554.67, Total For Fund $65,520.32, **Water Resources:** Aflac $36.59, Bismarck Hotel & Conference Center $654.00, Centurylink Az $.23, Dacotah Bank Flex Acct $49.78, Houston Engineering, Inc. $28,232.02, Ohnstad Twichell, P.C. $1,834.69, Postmaster $66.00, Total For Fund $30,873.31, **Historical Society:** Barnes Co Historical Society $16,584.16, Total For Fund $16,584.16, **Library:** Valley City Public Library $31,974.42, Total For Fund $31,974.42, **Recorders Preservation Fu:** Nelson, Jodie $1,960.00, Pfaff, Jody $1,960.00, Total For Fund $3,920.00, **Cities:** Dazey $4,195.57, Fingal $12,592.56, Kathryn $4,098.79, Leal $671.04, Litchville $9,608.76, Nome $2,398.98, Oriska $4,574.27, Pillsbury $261.27, Rogers $2,394.45, Sanborn $5,769.90, Sibley $6,005.15, Tower City $129.54, Valley City $771,871.25, Wimbledon $13,521.00, Total For Fund $838,092.53, **Townships:** Alta $10,278.17, Anderson $14,311.18, Ashtabula $10,299.90, Baldwin $5,018.19, Binghampton $17,415.97, Brimer $8,422.34, Cuba $8,470.34, Dazey $5,304.01, Eckelson $16,609.11, Edna $18,154.86, Ellsbury $7,179.60, Getchell $5,896.58, Grand $8,365.36, Green $6,707.01, Greenland $10,736.16, Hemen $10,334.06, Hobart $20,294.44, Laketown $14,095.38, Mansfield $6,747.79, Marsh $19,285.18, Meadow $8,019.85, Minnie $18,063.38, Nelson $9,986.65, Noltimier $5,446.04, Norma $8,389.90, Oakhill $4,576.19, Oriska $10,294.50, Pierce $9,909.88, Potter $16,908.59, Raritan $8,736.46, Rogers $7,960.06, Rosebud $5,902.99, Sibley $9,836.35, Skandia $5,987.91, Spring $5,767.34, Springvale $11,787.58, Stewart $9,601.92, Svea $7,818.46, Thordenskjold $11,473.90, Uxbridge $20,224.09, Valley $24,140.90, Weimer $9,487.39, $454,245.96, **Park Districts:** Fingal $394.95, Litchville $379.79, Nome $6.46, Sanborn $262.75, Sibley $183.45, Tower City $28.23, Valley City $269,621.62, Total For Fund $270,872.71, **School Districts:** Barnes County North $409,099.06, Enderlin Area Sd 24 $55,104.18, Griggs County Centra $4,588.68, Hope-Page $42,831.72, Litchville-Marion $179,880.71, Maple Valley $257,300.24, Montpelier $6,961.37, Valley City $1,031,754.01, $1,987,519.97, **Rural Fire Districts:** Dazey $6,633.77, Edna $3,403.03, Enderlin $469.06, Fingal $4,440.59, Hope $2,489.94, Kathryn $3,073.40, Nome $2,847.75, Page $2,307.36, Sanborn $21,271.05, Tower City $2,744.31, Valley City Rural Fire Protection $11,038.69, Wimbledon $10,597.65, Total For Fund $71,316.60, **Thordenskjold Drain:** Houston Engineering, Inc. $281.00, Ohnstad Twichell, P.C. $1,186.10, Peterson, Michael J & Mary E $84.91, Ransom County Gazette $231.40, Stewart Drain Ii $6,651.33, Thordenskjold Drain $9,271.73, Total For Fund $17,706.47, **Covid St & Local Fiscal R:** South Central Dakota Regional Coun $14,640.00, Total For Fund $14,640.00, **Payroll Fund:** Dacotah Bank Sd $3,217.19, Total For Fund $3,217.19, Total Warrants $5,590,746.60

With no further business, Cindy Schwehr made a motion, seconded by Vicky Lovell to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:08 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Julie Mindt
Barnes County Interim Auditor