Barnes County Commission
July 2, 2024
Valley City, ND 58072

The Barnes County Commission met in regular session on Tuesday, July 2, 2024 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, Pete Paulson, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the agenda was reviewed.

Highway Department

Cara Didier was hired as the new Water Resource administrative assistant. This will be a full-time position and will be used as a floater. The Water Resource District will pay the full-time wages for this year. The Highway Department has been covering the salary so far this year so the Water Resource District will cover the full-time salary of $21.50 per hour for the remainder of this year. Moving forward, a plan will be made as to how the cost share will be handled for this position. Jamie Smith presented the Bike Path Agreement between Barnes County and the City of Valley City. Cindy Schwehr moved to approve the agreement; Shawn Olauson seconded the motion. The motion was carried upon roll call vote with all members voting yes. Cindy Schwehr made the motion to approve the engineering contract for the bike path; Shawn Olauson seconded the motion. Motion carried unanimously upon roll call vote. Jamie met with Marty Undem regarding a drain tile up spout in the county right of way east of Rogers. The commission's decision was to ask Mr. Undem to remove the up spout. Jamie and Mary Lee Nielson toured the Sheyenne Water Trail signage project. Mary Lee will come up with a plan to reduce the number of signs and come up with a maintenance plan. County Road #7 from Eckelson to ND #46 is scheduled for a chip seal project beginning late July. Pavement marking was completed on Kathryn Road, 21 North (Lake Rd), 27 North (Peak Road). Patching is being done on County Road #6. On behalf of the Highway Staff, thank you for the additional holiday of Friday, July 5th off.

Dispatch

Sarah Miller presented a Memorandum of Understanding between Barnes County Dispatch and the City of Valley City. Cindy Schwehr moved to approve the Memorandum of Understanding; Pete Paulson seconded the motion. The motion was carried with all members voting yes. Andrea Hetland was hired as a new dispatcher.

Auditor – Minutes

Vicky Lovell moved to approve the June 18, 2024 and the June 22, 2024 special meeting minutes; Shawn Olauson seconded the motion. Motion carried with all members voting yes. Canvassing is done. The City of Dazey had an automatic recount for the City of Dazey Mayor race. The recount took place on Monday July 1st. The result remained a tie. It now goes to the City of Dazey board to break the tie. Next week is the Auditor/Treasurer's convention in Fargo. Interviewing for the payroll position will be coming up next week. Our software allows two people to run our check processing which created a bottleneck when both authorized employees were out of the office. Julie will check with our software company to see if we can add a third authorized employee. Individual checks are normally done only on an emergency basis.

Commission Discussion

Commission discussion included portfolio updates. Pete Paulson reported there were two interviews for the VSO administrative assistant and one this afternoon. There are no more applicants for the part time driver. How to handle the driving schedule with one part time driver was discussed. This will be discussed at the next commission meeting. Shawn Olauson had a Buffalo Bridges meeting yesterday with the Water Board. Planning and Zoning, and the museum meetings coming up next week. People have been complaining on the condition of the Peak Road. Cindy Schwehr attended the CCHD meeting. Environmental health issues are a concern. Cindy would like to know who job candidates are for interviewing before hiring. She would like to know who the offer is being made to before the offer of hiring takes place. Vicky Lovell reported there are gravel trucks on old #10 and they are speeding and looked like they are overweight. The Housing Authority has decided to install audio cameras because of the vocal people that have become abusive to the girls. Vicky attended the South-Central Region Council meeting. The library committee is deciding how much money they will need to borrow. Ticket sales are approximately one quarter of what the goal of ticket sales is. She attended the Canvassing and Recount for the election. NDACO registration begins July 8th. Bill attended a special meeting with Economic Development. They discussed building an apartment building on the lot that used to be owned by the Winter Show. They are inquiring if the county and city would help fund the project. Bill has a lead on a good utility tractor that would be good for the park if the board decides to go that route.

Bills Approved for June 2024

General Fund: Acom Solutions Inc $440.62, Advanced Business Methods Inc $190.87, Aflac $2,916.82, Aflac Group Insurance $48.45, Amazon Capital Services $2,236.99, Anderson, Wesley $265.00, Andrew S Marquart $379.90, Bakkegard & Schell $3,094.36, Barnes County $928.53, Barnes Rural Water $320.70, Bek Communications Cooperative $987.58, Bitz Tire & Service, Inc. $24.91, Branam, Tabatha $68.00, Buhr, James $221.25, Carlblom, William $73.45, Cass County Electric $411.56, Centurylink Az $1,485.40, Charm-Tex Inc $2,822.70, City County Health District $10,188.75, City Of Valley City $30,000.00, Cole Papers Inc. $355.02, Colonial Life Insurance $126.47, Consolidated Correctional Foodserv $11,922.98, Counties Providing Technology $2,690.00, Dacotah Bank Flex Acct $1,816.00, Dacotah Bank Sd $15,751.65, Dacotah Paper Co. $828.94, Dakota Business Solutions Inc $336.00, Dickey Rural Telephone Coop. $326.97, Didier, Beth M $247.78, Election

Systems & Software $19,767.85, Electro Watchman, Inc. $732.84, Enterprise Sales Co. $5,000.00, Ertelt, John $220.18, Ertelt, Serena $261.25, Fat Man Trash Llc $934.50, Fiegen, Rayma $40.00, Flanders, Rebecca $2,237.50, Galls Incorporated $360.00, Ground To Sky Llc $35,650.00, Handy Hardware & Rental $1,912.50, Heinze, Julius Jr $739.33, High Plains Water Treatment, Inc. $109.00, Info Usa Marketing Inc $320.00, Information Technology Department $5,994.09, Inter-Community Telephone $150.00, Intoximeters $250.00, James-Valley Reg. Lodge #4 $162.68, K&K Wood $950.00, Klj Engineering Llc $17,246.46, Knodle, Rhonda $265.00, Kohler, Diane $40.00, Kotaco $1,303.89, Leaf $209.00, Leevers Foods $62.19, Legge, Jean $92.50, Leier, Mary Ann $265.00, Lies,Ashley $2,539.44, Lovell, Victoria $125.04, Magnuson, E. Karen $212.50, Marco $657.92, Mcclaflin, Randy $53.00, Mckesson Medical-Surgical Mn Suppl $104.88, Midwest Pest Control $474.00, Mindt, Julie $14.00, Modern Marketing $409.96, Montana-Dakota Utilities $1,654.16, Nd Assoc Of Co Superintendents $50.00, Nd Correctional Health Care Assn $100.00, Nd Sheriffs & Deputies Assn $50.00, Nd State Radio Communications $503.00, North Dakota Attorney General $3,020.00, Nucara Pharmacy $543.59, O'reilly Auto Parts $298.22, Olauson, Shawn $100.92, Oliver-Nathan Funeral Chapel $1,047.60, Otis Elevator Company $2,262.36, Petro Serve Usa $3,715.96, Pharmchem Inc $959.07, Pine Country Nursery $2,400.00, Postmaster $120.00, Quadient Finance Usa Inc $4,040.00, Quadient Leasing Usa Inc $679.38, Record Keepers, Llc $70.00, Reliance Telephone Systems, Inc. $800.00, Richards, Brenda $52.00, Sanford Health Sd $1,930.00, Sanford Health Occupation Medicine $1,264.00, Sherlock, Justin $330.93, Smith Lumber Company $101.57, State Disbursement Unit - North Da $722.40, Stoudt Miller Inc $206.21, Stutsman County Communications $170.00, Stutsman County Correctional Cente $1,600.00, Superior Vision Services Inc $626.60, Thiel, Jason $401.69, Thomsen, Ina Ann $265.00, Thomson Reuters -West $379.05, Valley City Public Works $7,340.54, Valley City Times-Record $3,035.33, Valley Officeworks $1,367.34, Verizon Wireless $1,127.01, Wagon Wheel Inn Ltd $1,890.00, Walls, Elaine $217.50, Wobbema, Jeanne $265.00, Total For Fund $237,080.58, **City County Health:** City County Health District $9,845.88, Total For Fund $9,845.88, **Veterans Service Office:** Aflac $149.59, Dacotah Bank Flex Acct $50.00, Leaf $190.00, Petro Serve Usa $417.66, Record Keepers, Llc $15.76, Superior Vision Services Inc $17.10, Verizon Wireless $112.80, Wagon Wheel Inn Ltd $550.00, Wells Fargo Bank Nc $676.42, Total For Fund $2,179.33, **County Road And Bridge:** A P Equipment Inc $1,219.45, Aflac $583.90, Aflac Group Insurance $52.30, Amazon Capital Services $59.00, Centurylink Az $121.78, Chs Dakota Plains Ag $25,622.83, Colonial Life Insurance $59.04, Dacotah Bank Flex Acct $586.00, Dickey Rural Telephone Coop. $51.45, General Equipment & Supplies $7,430.01, Inland Truck Parts & Service $69.56, Kotaco $979.90, Metcalf, Ryan $292.46, Montana-Dakota Utilities $139.13, Newman Outdoor Advertising - Jmst $1,070.04, Northern Salt Inc $3,789.28, Ottertail Power Company - Jamestow $138.19, Petro Serve Usa $80.71, Postmaster $120.00, Puklich Chevrolet Buick Gmc $2,042.99, R & H Maintenance & Lawn Care $640.00, Sanford Health Occupation Medicine $424.00, Smith, Jamie L. $8.73, State Disbursement Unit - North Da $673.00, Superior Vision Services Inc $103.50, Tangen, Tim N $90.00, Truenorth Steel $47,881.88, Valley Auto Parts $2,352.61, Valley City Public Works $736.04, Verizon Wireless $98.66, Willey, Myron $90.00, Total For Fund $97,606.44, **Weed Control:** Aflac $149.93, Agterra Technologies Inc $140.00, Barnes Co Highway Dept $681.27, Dacotah Bank Sd $165.00, Fei Inc $105.63, F\S Manufacturing Inc $402.20, Handy Hardware & Rental $858.09, Sanford Health Occupation Medicine $54.00, Valley Auto Parts $45.96, Valley City Public Works $75.42, Valley City Times-Record $60.48, Valley Officeworks $54.27, Verizon Wireless $200.05, Windish, Jamen $100.00, Total For Fund $3,092.30, **County Agent:** Aflac $33.50, Amazon Capital Services $161.29, Dacotah Bank Sd $505.33, Handy Hardware & Rental $15.96, Harstad, Alicia $488.66, Milender, Sue $1,518.55, Ndsu Dept 3110 $37.50, Quill Corporation $399.92, Superior Vision Services Inc $11.50, Valley City School District #2 $68.00, Valley Officeworks $91.45, Total For Fund $3,331.66, **B.C. Emergency Hcpra:** Dacotah Bank Sd $232.60, Total For Fund $232.60, **Farm To Market 15 Mill:** Nd Dept Of Transportation $3,474.31, Ottertail Power Company - Jamestow $82.36, Total For Fund $3,556.67, **County Bridge:** Handy Hardware & Rental $40.80, Total For Fund $40.80, **County Agent Revolving:** Dacotah Bank Sd $554.06, Ndsu Dept 3110 $40.00, Total For Fund $594.06, **Community Service:** Valley Officeworks $89.19, Verizon Wireless $41.98, Total For Fund $131.17, **Grants And Projects:** Alan Komrosky $77.97, Amy Elstrom $6.45, Barnes Co Extension Service $100.00, Brown, Gratia $113.63, Carl M & Patricia J Downs $33.97, Collier, Rebecca $170.00, Full Gospel Outreach $12.45, Howard & Robyn R Borg $94.43, Joshua J & Jennifer M Larson $153.81, Justin & Brianne Foell $73.20, Justin Murray $49.26, Keller, Lori L $69.96, Leanne Bakke $6.43, Leanne R Hatcher $1.13, Lyons, Cori $50.00, Naomi Koch $49.79, Nelson, Melanie $431.11, Robert Storbeck $28.75, Ryan J & Shannon Galbreath $56.50, Schulz, Joyce $2,824.16, Shawn & Kristin Schafer $20.25, United Home Improvement Llc $26.01, Total For Fund $4,449.26, **Soil Conservation:** Barnes Co Soil Conserv. Dist. $4,078.75, Total For Fund $4,078.75, **Flood Emergency 2011:** Nd Dept Of Emergency Services $27,423.85, Total For Fund $27,423.85, **Stewart Drain:** Houston Engineering, Inc. $224.00, Newman Outdoor Advertising - Jmst $68.55, Ohnstad Twichell, P.C. $2,500.00, Total For Fund $2,792.55, **Garrison Conservancy Dist:** Garrison Diversion Cons Dist $3,087.41, Total For Fund $3,087.41, **Airport:** Barnes Co Municipal Airport $8,739.45, Total For Fund $8,739.45, **State Funds:** Nd State Treasurer $729.51, Total For Fund $729.51, **Older Persons:** South Central Adult Services $4,913.45, Total For Fund $4,913.45, **Ambulance:** Barnes County Ambulance $7,105.42, Total For Fund $7,105.42, **Water Resources:** Aflac $36.75, Dacotah Bank Flex Acct $50.00, First International Insurance $818.00, Houston Engineering, Inc. $9,084.00, Minnesota Valley Testing Laborator $2,507.40, Ohnstad Twichell, P.C. $9,819.95, Starion Bond Services $500.00, Valley City Times-Record $23.76, Total For Fund $22,839.86, **Historical Society:** Barnes Co Historical Society $1,842.68, Total For Fund $1,842.68, **Library:** Valley City Public Library $2,589.84, Total For Fund $2,589.84, **Recorders Preservation Fu:** Nelson, Jodie $1,400.00, Pfaff, Jody $1,400.00, Total For Fund $2,800.00, **Cities:** Dazey $1,440.06, Fingal $5,830.72, Kathryn $2,426.22, Leal $50.59, Litchville $1,745.91, Nome $2,286.59, Oriska $891.47, Pillsbury $1,356.82, Rogers $97.98, Sanborn $3,280.01,

Sibley $1,404.52, Valley City $102,338.88, Wimbledon $2,124.26, Total For Fund $125,274.03, **Townships:** Alta $2,027.89, Anderson $777.07, Ashtabula $1,096.29, Baldwin $283.27, Binghampton $2,291.22, Brimer $635.28, Cuba $581.16, Dazey $528.74, Eckelson $1,183.41, Edna $1,066.18, Ellsbury $1,415.34, Getchell $1,122.91, Grand $601.63, Green $1,060.07, Greenland $3,660.66, Hemen $576.01, Hobart $1,803.11, Laketown $571.87, Mansfield $410.54, Marsh $3,000.94, Meadow $1,126.00, Minnie $2,646.42, Nelson $885.25, Noltimier $1,079.84, Norma $421.97, Oakhill $347.21, Oriska $1,651.60, Pierce $378.13, Potter $953.52, Raritan $984.57, Rogers $249.67, Rosebud $432.08, Sibley $696.96, Skandia $368.18, Spring $874.29, Springvale $1,192.88, Stewart $779.14, Svea $458.15, Thordenskjold $695.57, Uxbridge $605.27, Valley $3,360.13, Weimer $609.17, $45,489.59, **Park Districts:** Fingal $232.34, Kathryn $.32, Litchville $71.29, Nome $8.12, Sanborn $151.77, Sibley $42.83, Valley City $51,322.13, Total For Fund $51,828.80, **School Districts:** Barnes County North $18,026.82, Enderlin Area Sd 24 $7,096.76, Griggs County Centra $510.09, Hope-Page $9,320.63, Litchville-Marion $15,652.16, Maple Valley $23,792.92, Valley City $152,814.98, $227,214.36, **Rural Fire Districts:** Dazey $430.54, Edna $190.64, Enderlin $172.98, Fingal $620.22, Hope $477.24, Kathryn $161.61, Nome $287.31, Page $354.49, Sanborn $1,550.08, Tower City $261.01, Valley City Rural Fire Protection $985.61, Wimbledon $461.49, Total For Fund $5,953.22, **Thordenskjold Drain:** Stewart Drain Ii $219.93, Thordenskjold Drain $397.62, Total For Fund $617.55, **Covid St & Local Fiscal R:** Klj Engineering Llc $3,040.35, Total For Fund $3,040.35, Total Warrants $910,501.42

With no further business, Shawn Olauson made a motion, seconded by Cindy Schwehr, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 9:16 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Julie Mindt
Barnes County Interim Auditor