Barnes County Commission
August 6, 2024
Valley City, ND 58072

The Barnes County Commission met in regular session on Tuesday, August 6, 2024 with Cindy Schwehr, Vicky Lovell, Pete Paulson, and Shawn Olauson, and Bill Carlblom present. Chairman Carlblom called the meeting to order at 8:00 a.m., roll call was taken, the Pledge of Allegiance was recited, and the agenda was reviewed.

VSO

Discussion took place for the open part-time van driver position at the Veteran Service Office. Applications are still being taken for the driver position. The administrative assistant position has been filled and is going well. They will need to attend training coming up in the fall. Duties of the Administrative Assistant was discussed.

Dispatch

Sarah would like to update job descriptions to that of the Public Safety Telecommunicator. There is a bill out on the federal level to reclassify job descriptions on OMB side out of administrative into public safety group. North Dakota has a push to rename dispatch to the Public Safety Telecommunicator so nationally they all match the name and job description. Sarah has updated some wording to clarify what they do. Audiology has been clarified. The commissioners will study the descriptions and discuss them at an upcoming meeting. Sarah presented a Memorandum of Understanding for 988, 211, First Link otherwise know as the Suicide Hotline. Callers must be qualified to be transferred to the hotline. Tonya Duffy is reviewing the MOU. Sarah will be attending the APCO conference in Deadwood SD on September 30th, October 1st and October 2nd. She is the Vice-Chairman and will be presenting the awards. This conference will be paid for by APCO. Betsy also was awarded a $500 scholarship to attend the APCO conference. The county would have to cover one night of lodging.

Corrections

Jeremy Wolf presented a proposal for Summit Food Services for detainees. Consolidated Food Services is pulling out at the end of the contract period. Summit provides services to all other correctional facilities in North Dakota, and they provide all the staffing and training. Their cost does not increase as Consolidated Food Services did. Bill Carlblom made a motion to approve the Summit Food Services contract; Cindy Schwehr seconded the motion. Motion carried upon roll call vote with Vicky Lovell voting no. Jeremy interviewed a part time prospective employee and a full-time applicant. Jeremy also took advantage of the Crazy Days pricing at Valley Officeworks for office supplies and is expecting a larger bill than usual.

Tax Equalization

Stacie Hansen and her staff will be attending State Equalization meetings next week in Bismarck. Nothing new is being anticipated. The Recorders Office will be able to provide covering for them. The Primary Residence Credit and issues arising with that were discussed. Mobile home residences are processed differently than others. The statements for mobile homes come out in December. Most of these have already paid their tax. The question arises should we process their abatement now or wait until the state reimburses us. The county will be reimbursed by the state next June. This would affect approximately 27 mobile home residences. Cindy Schwehr made a motion to process the abatements now to mobile home residences that have already paid their taxes; Shawn Olauson seconded the motion. Motion carried upon roll call vote. A website that would put our CAMA information online was discussed.

Auditor's Office

Shawn Olauson moved to approve the July 16th minutes as presented; Vicky Lovell seconded the motion. Motion carried upon roll call vote. Julie Mindt discussed information she received from Kelly Services regarding services filling open positions within the county. Julie will research into their services and costs.

Environmental Services

Shane Kalbrener gave an update on the Heating and Cooling project for the courthouse. Martin Mechanical was the only company submitting a bid of $2.95 million. Cindy Schwehr made a motion to move forward with the Heating and Cooling project with Martin Mechanical, securing funding for the project and looking for any available grants; Bill Carlblom seconded the motion. The motion carried upon roll call vote with Pete and Vicky voting no. Shane Kalbrener asked for permission to have the sidewalk on the north side of the courthouse redone due to crumbling cement. The Polling Place Accessibility would like to see the sidewalk redone on the north side of the courthouse. CR Larson Concrete submitted a bid of $6,570 and $8,760 This would be 90' and 120" respectively, depending on the length of the sidewalk project we decided on. He would restore the curb and cut out accessibility areas. He would do the work on a weekend, so the work traffic won't be interrupted. The county recently had an employee injured due to the hole in the sidewalk where it had crumbled away. Shane did a quick patch, but replacement is needed. Cindy Schwehr made a motion to go ahead with the sidewalk project; Shawn Olauson seconded the motion. Motion carried upon roll call vote.

Garrison Diversion

Greg Bishop met with the commission to discuss the Red River Valley Water Supply Project. A power point presentation was presented explaining the project and why it is needed.

Highway Department

Jamie Smith discussed the Cooperative Cost and Maintenance Agreement between Cass and Barnes County. Cindy Schwehr made a motion to approve the agreement; Shawn Olauson seconded the motion. Motion carried upon roll call vote. County Road 17 south Full Depth Reclamation Project was discussed. There is an approach application for Maasjo Farms. Cindy Schwehr made a motion to approve the application; Pete Paulson seconded the motion. Motion carried upon roll call vote. Jamie also introduced Cara Didier and Keyton Lemer. Cara is the new employee with Water Resources and Keyton the new employee for the Highway Department working through the ODC internship.

Commission Discussion

Cindy Schwehr attended the Airport meeting. Pete Paulson reported on the VSO driver statistics. A Weed Board employee was injured on the job but is now back to work. Shawn Olausen attended Buffalo Bridges meeting. They created an organizational chart. Vicky Lovel reported the library is now beginning the roof repair. Ticket sales are going as projected. There are still tickets left. Bill Carlblom attended the Winter Show meeting and received more paperwork showing financials.

Shane Kalbrener with Environmental Services and Alicia Harstad appeared to discuss their budgets.

Bills Approved For July 2024

General Fund: Aflac $2,697.77, Aflac Group Insurance $48.45, Amazon Capital Services $109.96, Axon Enterprise Inc $27,345.00, Bakkegard & Schell $142.00, Barnes Co Ambulance Mandan $2,313.11, Barnes County $928.53, Barnes Rural Water $333.02, Bek Communications Cooperative $1,046.93, Carlblom, William $56.70, Cass County Electric $488.47, Cass County Government $525.68, Centurylink Az $963.04, Charm-Tex Inc $327.00, City County Health District $8,830.13, Cole Papers Inc. $2,703.74, Colonial Life Insurance $126.47, Consolidated Correctional Foodserv $11,909.21, Dacotah Bank Flex Acct $1,816.00, Dacotah Bank Sd $19,323.29, Dickey Rural Telephone Coop. $329.22, Duffy, Tonya $902.42, Edin, Bradley $45.81, Election Systems & Software $484.00, Fat Man Trash Llc $934.50, Galls Incorporated $370.00, Grand Forks County $2,100.68, Griggs County $525.68, Ground To Sky Llc $8,600.00, Handy Hardware & Rental $1,354.29, Hi-Way Servicenter $577.96, Holiday Inn - Fargo $192.60, Information Technology Department $5,908.89, Inter-Community Telephone $150.00, James-Valley Reg. Lodge #4 $162.68, K&K Wood $475.00, Klubben, Nicholis $78.00, Kotaco $668.01, Leevers Foods $58.92, Litchville Bulletin $691.94, Lovell, Victoria $143.80, Magnuson, Debbie $80.40, Marco $621.90, Mckesson Medical-Surgical Mn Suppl $209.18, Mercy Hospital - Valley City $2,024.00, Mid-States Wireless, Inc. $29,499.66, Miller, Sarah $66.00, Mindt, Julie $169.33, Montana-Dakota Utilities $2,653.45, Motorola Solutions Inc $39,031.92, Nd Attorney General $2,915.00, Nd Dept Of Corrections & Rehabilit $150.00, Nd State Radio Communications $503.00, Ndaao $675.00, Nucara Pharmacy $467.51, Olauson, Shawn $100.92, Peterson Mechanical Inc $1,880.54, Peterson, Duane $500.00, Petro Serve Usa $253.09, Pfaff, Jody $405.59, Pharmchem Inc $255.60, Record Keepers, Llc $52.50, Sanford Health Sd $853.00, Sanford Health Occupation Medicine $108.00, Smith Lumber Company $42.00, State Disbursement Unit - North Da $722.40, Steele County Auditor $525.68, Stoudt Miller Inc $4,272.06, Stutsman County $525.68, Stutsman County Correctional Cente $5,600.00, Sunset Law Enforcement Llc $288.00, Superior Vision Services Inc $615.10, The Medicine Shoppe $10.37, Thomson Reuters -West $379.05, Thrifty White Stores $13.79, Trail County $525.68, Valley Barber Service $554.00, Valley City Public Works $6,074.90, Valley City Times-Record $951.28, Valley Officeworks $298.49, Vanguard Appraisals Inc $9,325.00, Verizon Wireless $177.34, Wagon Wheel Inn Ltd $1,890.00, Wolff, Jeremy $150.00, 3d Specialties, Inc. $141,864.83, Total For Fund $365,070.14, City County Health: City County Health District $816.35, Total For Fund $816.35, Veterans Service Office: Advanced Business Methods Inc $89.99, Aflac $149.59, Bek Communications Cooperative $35.53, Bitz Tire & Service, Inc. $24.91, Dacotah Bank Flex Acct $50.00, Petro Serve Usa $788.44, Record Keepers, Llc $7.88, Stoudt Miller Inc $64.83, Superior Vision Services Inc $17.10, Verizon Wireless $112.80, Wagon Wheel Inn Ltd $550.00, Wells Fargo Bank Nc $676.42, Total For Fund $2,567.49, County Road And Bridge: A P Equipment Inc $47.99, Advance Garage Door Inc $522.00, Aflac $584.22, Aflac Group Insurance $52.30, Berts Truck Equipment $151,034.00, Bierschbach Equipment & Supply $151.00, Capital One Trade Credit $36.99, Centurylink Az $126.91, Chs Dakota Plains Ag $25,691.98, Colonial Life Insurance $59.04, Dacotah Bank Flex Acct $586.43, Dickey Rural Telephone Coop. $49.55, Dmc Wear Parts Llc $17,428.30, Enterprise Sales Co. $81.50, Handy Hardware & Rental $24.66, Inland Truck Parts & Service $45.32, Kotaco $3,480.23, Legge's Portable Milling $28.16, Manson, Heather $19.48, Montana-Dakota Utilities $85.45, Motorola Solutions Inc $2,912.34, Nelson International, Inc. $1,466.60, Newman Outdoor Advertising - Jmst $378.81, Northwest Tire Inc. $2,133.40, O'reilly Auto Parts $99.98, Ottertail Power Company - Jamestow $127.48, Petro Serve Usa $256.69, Quality Alignment & Brake Center $118.00, R & H Maintenance & Lawn Care $640.00, Sanford Health Occupation Medicine $59.00, Sign Solutions Usa Llc $5,056.23, Smith, Jamie L. $38.95, State Disbursement Unit - North Da $756.20, Superior Vision Services Inc $92.00, The Window Man $89.00, Valley City Public Works $682.90, Valley City Times-Record $63.84, Valley Officeworks $756.67, Verizon Wireless $99.83, Total For Fund $215,904.43, Weed Control: Aflac $149.93, Agterra Technologies Inc $140.00, Aligned Ag Inc $4,417.40, Barnes Co Highway Dept $1,299.04, Dacotah Bank Sd $1,057.74, F\S Manufacturing Inc $303.96, Handy Hardware & Rental $88.98, Nd Weed Control Association $600.00, Stoudt Miller Inc $1,852.97, Valley Auto Parts $448.72, Valley City Public Works $59.72, Verizon Wireless $200.05, Wieland, Robert $29.48, Windish, Jamen $50.00, Total For Fund $10,697.99, County Agent: Aflac $33.50, Amazon Capital Services $34.54, Harstad, Alicia $295.73, Leaf Capital Funding Llc $2,148.34, Leevers Foods $62.89, Milender, Sue $239.71, Superior Vision Services Inc $11.50, Tichy, Amy J $285.32, Valley Officeworks $461.70, Total For Fund $3,573.23, Farm To Market 15 Mill: Dallmann Services Company $33,108.00, Nd Department Of Transportation $4,145.80, Ottertail

Power Company - Jamestow $71.65, Total For Fund $37,325.45, County Bridge: Custom Contracting Solutions Llc $1,404.00, Total For Fund $1,404.00, County Agent Revolving: Amazon Capital Services $45.00, Dacotah Bank Sd $606.90, Ndsu Dept 3110 $130.93, Total For Fund $782.83, Grants And Projects: Lyons, Cori $50.00, Nudell/Andrew Keith $18.32, Total For Fund $50.00, Soil Conservation: Barnes Co Soil Conserv. Dist. $683.62, Total For Fund $683.62, Garrison Conservancy Dist: Garrison Diversion Cons Dist $733.52, Total For Fund $733.52, Airport: Barnes Co Municipal Airport $736.18, Total For Fund $736.18, State Funds: Nd State Treasurer $192.10, Total For Fund $192.10, Older Persons: South Central Adult Services $406.51, Total For Fund $406.51, Ambulance: Barnes County Ambulance $532.64, Total For Fund $532.64, Water Resources: Aflac $36.43, Dacotah Bank Flex Acct $49.57, Fehr, Bret $189.61, Houston Engineering, Inc. $9,519.70, Metcalf Archaeological Consultants $2,257.50, Minnesota Valley Testing Laborator $1,671.60, Ohnstad Twichell, P.C. $7,617.39, Postmaster $73.00, Total For Fund $21,414.80, Historical Society: Barnes Co Historical Society $152.50, Total For Fund $152.50, Library: Valley City Public Library $145.69, Total For Fund $145.69, Recorders Preservation Fu: Dacotah Bank Sd $214.00, Nelson, Jodie $1,435.00, Pfaff, Jody $1,400.00, Total For Fund $3,049.00, Cities: Dazey $435.46, Fingal $1,006.30, Litchville $1,088.59, Nome $234.32, Pillsbury $27.72, Tower City $15.51, Valley City $20,410.93, Wimbledon $101.97, Total For Fund $23,320.80, Townships: Alta $466.51, Anderson $348.96, Ashtabula $445.37, Baldwin $412.16, Binghampton $463.58, Brimer $430.87, Cuba $444.10, Dazey $316.89, Eckelson $465.01, Edna $447.87, Ellsbury $286.15, Getchell $467.37, Grand $347.33, Green $548.04, Greenland $292.63, Hemen $496.80, Hobart $567.86, Laketown $255.62, Mansfield $646.68, Marsh $579.01, Meadow $529.18, Minnie $316.45, Nelson $372.61, Noltimier $531.79, Norma $354.07, Oakhill $291.34, Oriska $286.53, Pierce $377.19, Potter $321.65, Raritan $524.60, Rogers $252.24, Rosebud $362.55, Sibley $544.81, Skandia $709.89, Spring $371.76, Springvale $323.54, Stewart $274.63, Svea $383.23, Thordenskjold $466.53, Uxbridge $414.43, Valley $1,128.00, Weimer $246.56, $18,112.39, Park Districts: Fingal $7.71, Litchville $48.69, Nome $4.36, Tower City $3.38, Valley City $5,747.64, Total For Fund $5,811.78, School Districts: Barnes County North $2,937.18, Enderlin Area Sd 24 $582.87, Hope 1 $105.88, Hope-Page $24.71, Litchville-Marion $4,103.92, Maple Valley $1,426.15, Valley City $17,694.82, $26,875.53, Rural Fire Districts: Dazey $196.03, Edna $45.58, Enderlin $6.92, Fingal $92.44, Hope $127.67, Kathryn $12.39, Nome $67.87, Page $33.00, Sanborn $545.98, Tower City $52.32, Valley City Rural Fire Protection $42.04, Wimbledon $169.11, Total For Fund $1,391.35, Thordenskjold Drain: Houston Engineering, Inc. $17,512.42, Thordenskjold Drain $2.24, Total For Fund $17,514.66, Covid St & Local Fiscal R: Martin Mechanical Design Inc $19,526.50, Total For Fund $19,526.50, Total Warrants $778,791.48

With no further business, Pete Paulson made a motion, seconded by Vicky Lovell, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:55 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Julie Mindt
Barnes County Interim Auditor