Barnes County Commission
September 3, 2024
Valley City, ND 58072

The Barnes County Commission met in regular session on Tuesday, September 3, 2024 with Bill Carlblom, Cindy Schwehr, Vicky Lovell, Pete Paulson, and Shawn Olauson present. The meeting was called to order at 8:00 a.m., roll call was taken, the Pledge of Allegiance was recited, and the agenda was reviewed.

## Extension

Barnes County Extension Agent Alisha Harstad presented a proclamation to declare September 8th as Barnes County 4-H Week. Cindy Schwehr made a motion to declare September 8th as Barnes County 4-H Week; Pete Paulson seconded the motion. Motion carried upon roll call vote.

**COUNTY OF BARNES PROCLAMATION**
**Barnes County 4-H Week**
**September 8th – 14th, 2024**

**Whereas**, since 1902, America's 4-H program has served the youth of our nation, emphasizing the importance of the head, heart, hands, and health; and

**Whereas**, 4-H is the youth development program of North Dakota State University, and is implemented locally by Barnes County Extension along with the help of 4-H volunteers, who are outstanding men and women in their communities; and

**Whereas** youth who participate in 4-H achieve positive youth development outcomes based on opportunities for supervised independence, a sense of belonging with a positive group, a spirit of generosity towards others, and a wide variety of opportunities to master life's challenges; and

**Whereas**, almost 60 youth that participate in 4-H activities and 20 volunteers honor a tradition of youth-led, adult-guided programming; and

**Whereas**, young people in 4-H are nearly four times more likely to be engages in their communities, two time more likely to pursue healthy behaviors, and two times more likely to engage in Science, Technology, Engineering, and Math (STEM) programs outside of school than their peers!

**NOW, THEREFORE, WE THE BOARD OF COUNTY COMMISSIONERS OF BARNES COUNTY, NORTH DAKOTA**
do hereby proclaim September 8th – 14th 2024 to be:
**Barnes County 4-H Week**

## Emergency Management

**Jessica** Jenrich requested permission to hold a de-escalation and personal safety training through CISA and would like to make it mandatory for courthouse employees. This would be on November 20th with two sessions so that offices will not need to be closed. The commission agreed that is should be mandatory for courthouse staff to attend.

## Auditor's Office

Vicky Lovell moved to approve the August 20th, 2024 minutes. Pete Paulson seconded the motion. Motion carried upon roll call vote with all members voting "yes". Application process for filling the payroll position is still open.

## Commission Discussion

Pete Paulson reported that another part-time van driver was hired for the Veteran Service Office. Shawn Olauson has meetings next week. Cindy Schwehr discussed the school nurse situation. The school would like to have the nurse present at the school a little longer during the day than what they are presently scheduled for. The school pays a set amount for the nurses, but it doesn't cover the full schedule of the nurse's hours. City County Health nurses are working 32 hours with full time benefits, so it does save a few dollars off the budget. Vicky Lovell reported that HUD had to evict a resident, and they will have a current resident monitor the facility at night and they will pay a stipend to that resident. Bill Carlblom reported that the restructuring of offices in the courthouse has a slight change. The Sheriff's Office will occupy all the northwest corner of the first floor in the courthouse where Eligibility currently has their offices. They may need to do some construction within the office space. Emergency Management – Planning & Zoning will be moving up to third floor. No opposition was expressed by the commissioners regarding the restructuring of the office spaces to this plan. One more office is needed to get the remaining county office that is renting space back into the courthouse. The Winter Show had a horse show last weekend, and the derby will be coming up this weekend.

A mandatory department head meeting was held with each department head updating the commissioners of what is happening in their office and to express any concerns that anyone may have. Jeremy Wolff - Corrections, Jamie Smith – Highway, Debbie Magnuson – Treasurer's Office, Alisha Harstad – Extension, Sarah Miller – Dispatch,

Jessica Jenrich – Planning & Zoning/Emergency Management, Pat Sand – Sheriff's Office; Scott Kohler – Parks, Jason Thiel – IT, Jody Pfaff – Recorder, Jamen Windish – Weed, Chris Iverson & Wanda Auka – ND Courts, Stacie Hansen – Tax Equalization, Shane Kalbrener – Environmental Services, Kerry Due – CCHD, Julie Mindt – Auditor's Office, and Tonya Duffy were present. The commissioners requested a courtesy notice when a department head goes on vacation and update them on any thing going on that may be of concern or interest to them. If the public brings a topic to them, they would like to know what is being done through out various offices so that they can pass that on to the general public when they get questions.

**Bills Approved for August 2024**

General Fund: Aflac $2,697.77, Aflac Group Insurance $48.45, Amazon Capital Services $1,030.31, Andrew S Marquart $243.00, Barnes Co Ambulance Mandan $2,518.00, Barnes County $928.53, Barnes Rural Water $606.51, Bek Communications Cooperative $1,094.92, Berntson, Anna $1,022.86, Bitz Tire & Service, Inc. $697.45, Bong's Bootery $159.90, Bridge City Dentistry $315.00, Carlblom, Taylor $58.00, Carlblom, William $77.47, Cass County Electric $734.67, Centurylink Az $5.03, Charm-Tex Inc $832.70, City County Health District $9,941.25, Coit, Teresa $139.64, Cole Papers Inc. $924.60, Colonial Life Insurance $126.47, Consolidated Correctional Foodserv $12,074.38, Counties Providing Technology $5,480.00, Dacotah Bank Flex Acct $1,816.00, Dacotah Bank Sd $11,494.70, Dickey Rural Telephone Coop. $329.78, Fat Man Trash Llc $934.50, First International Insurance $29,466.00, Handy Hardware & Rental $406.76, Hansen, Stacie $287.56, High Plains Water Treatment, Inc. $109.00, Holiday Inn - Fargo $288.90, Information Technology Department $6,124.09, Inter-Community Telephone $150.00, James-Valley Reg. Lodge #4 $162.68, Keith's Ac, Refrigeration, & Heati $414.23, Kotaco $1,223.61, Leaf $399.00, Litchville Bulletin $1,698.88, Lovell, Victoria $162.56, Marco $329.98, Mckesson Medical-Surgical Mn Suppl $62.34, Miller, Sarah $192.45, Mindt, Julie $46.50, Montana-Dakota Utilities $2,075.45, Nd Attorney General $3,205.00, Nd State Radio Communications $360.00, Nucara Pharmacy $421.94, Olauson, Shawn $126.38, P.O.S.T. Board $180.00, Park & Play Usa Llc $1,969.00, Paulson, Pete $234.42, Peterson Mechanical Inc $733.13, Petro Serve Usa $9,927.75, Pharmchem Inc $319.50, Quadient Finance Usa Inc $4,000.00, Radisson Hotel-Bismarck $99.80, Record Keepers, Llc $52.50, Richards, Brenda $124.00, Sanford Health Sd $1,958.00, Sanford Health Occupation Medicine $54.00, Schwehr, Cindy L $317.67, Smith Lumber Company $179.78, State Disbursement Unit - North Da $722.40, Stoudt Miller Inc $260.67, Stutsman County Correctional Cente $1,200.00, Sunset Law Enforcement Llc $1,703.20, Superior Vision Services Inc $626.60, Thiel, Jason $279.69, Thomson Reuters -West $379.05, Trane Us.Inc $882.00, Tyler Morrow $2,125.00, Valley Barber Service $444.00, Valley City Public Works $7,874.31, Valley City Times-Record $1,114.82, Valley Officeworks $4,779.31, Verizon Wireless $1,203.42, Wolff, Jeremy $39.89, Workforce Safety & Insurance $250.00, Total For Fund $148,079.11, City County Health: City County Health District $971.62, Total For Fund $971.62, Veterans Service Office: Advanced Business Methods Inc $54.90, Aflac $149.59, Bek Communications Cooperative $35.53, Clubhouse Hotel & Suites $288.90, Dacotah Bank Flex Acct $50.00, Dacotah Bank Sd $140.53, Litchville Bulletin $25.60, Petro Serve Usa $241.92, Stoudt Miller Inc $1,687.00, Superior Vision Services Inc $17.10, Valley Officeworks $397.63, Verizon Wireless $112.84, Wells Fargo Bank Nc $676.42, Total For Fund $3,877.96, County Road And Bridge: Advance Garage Door Inc $675.00, Aflac $583.90, Aflac Group Insurance $52.30, Allard Trophy Co $7.00, Butler Machinery Co. $6,890.98, Chs Dakota Plains Ag $1,339.73, Colonial Life Insurance $59.04, Dacotah Bank Flex Acct $586.00, Dacotah Bank Sd $60.00, Dakota Industrial Supply $182.00, Dallas Sailer Enterprises, Inc $471.00, Dickey Rural Telephone Coop. $50.53, Didier, Cara $11.37, Dmc Wear Parts Llc $249.25, Fargo Freightliner $81.99, First International Insurance $7,309.00, General Equipment & Supplies $334.92, Grotberg Electric, Inc. $4,875.05, Handy Hardware & Rental $9.98, Kotaco $2,367.81, Litchville Bulletin $15.84, Manson, Heather $13.55, Montana-Dakota Utilities $91.25, Nd Department Of Environmental Qua $1,200.00, Ndsu - Ugpti $25.00, Nelson International, Inc. $355.01, One Call Concepts, Inc $12.00, Ottertail Power Company - Jamestow $135.41, Petro Serve Usa $33.90, Powerplan Oib $1,833.62, R & H Maintenance & Lawn Care $640.00, Schaefer Vermeer Equipment Llp $3,027.01, Smith, Jamie L. $23.50, State Disbursement Unit - North Da $673.00, Superior Vision Services Inc $92.00, Valley Auto Parts $1,832.90, Valley City Public Works $675.17, Valley Officeworks $168.88, Verizon Wireless $99.38, Wade's Service Center $39.00, Western Dakota Energy Association $500.00, Total For Fund $37,624.27, Weed Control: Aflac $149.93, Agterra Technologies Inc $105.00, Aligned Ag Inc $6,810.00, Barnes Co Highway Dept $1,253.05, Fei Inc $25.03, F\S Manufacturing Inc $12.25, Handy Hardware & Rental $37.98, Superior Vision Services Inc $11.50, Valley City Public Works $112.37, Verizon Wireless $200.05, Windish, Jamen $50.00, Total For Fund $8,767.16, County Agent: Aflac $33.50, Amazon Capital Services $34.54, Dacotah Bank Sd $41.15, Leaf $2,148.34, Leevers Foods $29.27, Ndsu Extension Service $25,159.08, Superior Vision Services Inc $11.50, Valley Officeworks $162.73, Total For Fund $27,620.11, Farm To Market 15 Mill: Chs Dakota Plains Ag $1,756.72, Hubert Oye & Sons, Inc. $17,284.30, Nd Dept Of Transportation $9,311.37, Ottertail Power Company - Jamestow $86.95, Total For Fund $28,439.34, County Bridge: Nd Dept Of Transportation $9,992.68, Total For Fund $9,992.68, County Agent Revolving: Amazon Capital Services $45.00, Total For Fund $45.00, Community Service: Verizon Wireless $84.00, Total For Fund $84.00, Grants And Projects: Brandon Wegner $2.26, David J & Maureen Lettenmaier $24.82, Gary L & Amy E Rabenberg $8.69, Investment Sales Inc $31.69, Lyons, Cori $50.00, Marian C Nelsen $12.36, Rfc Foundation $5.10, Richard B Lorenz $27.24, Tracy E Lemley $30.81, Total For Fund $192.97, Soil Conservation: Barnes Co Soil Conserv. Dist. $672.20, Total For Fund $672.20, Garrison Conservancy Dist: Garrison Diversion Cons Dist $664.55, Total For Fund $664.55, Airport: Barnes Co Municipal Airport $859.32, Total For Fund $859.32, State Funds: Nd State Treasurer $471.97, Total For Fund $471.97, Older Persons: South Central Adult Services $480.77, Total For Fund $480.77, Ambulance: Barnes County Ambulance $674.72, Total For Fund $674.72, Water Resources: Aflac $36.75, Dacotah Bank Flex Acct $50.00, Houston Engineering, Inc.

$5,603.95, Minnesota Valley Testing Laborator $2,507.40, Ohnstad Twichell, P.C. $709.50, Sanford Health Occupation Medicine $54.00, Superior Vision Services Inc $11.50, Valley Officeworks $176.25, Total For Fund $9,149.35, Historical Society: Barnes Co Historical Society $180.34, Total For Fund $180.34, Library: Valley City Public Library $9,510.00, Total For Fund $9,510.00, Recorders Preservation Fu: Nelson, Jodie $1,750.00, Pfaff, Jody $1,703.00, Total For Fund $3,453.00, Cities: Fingal $340.78, Kathryn $1,309.50, Nome $298.09, Pillsbury $29.43, Sanborn $1,537.75, Valley City $5,570.30, Wimbledon $219.14, Total For Fund $9,304.99, Townships: Alta $1,913.42, Anderson $1,083.44, Ashtabula $12,642.17, Baldwin $2,329.63, Binghampton $1,767.45, Brimer $1,630.80, Cuba $1,575.38, Dazey $1,196.01, Eckelson $945.34, Edna $1,479.38, Ellsbury $1,463.81, Getchell $4,492.80, Grand $1,512.74, Green $1,758.43, Greenland $1,379.18, Hemen $1,580.97, Hobart $1,358.15, Laketown $1,323.33, Mansfield $933.77, Marsh $1,207.67, Meadow $1,419.57, Minnie $1,455.54, Nelson $1,467.96, Noltimier $1,757.12, Norma $1,973.12, Oakhill $1,012.97, Oriska $1,624.93, Pierce $1,292.86, Potter $1,437.18, Raritan $1,675.19, Rogers $1,400.82, Rosebud $1,863.52, Sibley $7,025.38, Skandia $1,594.05, Spring $1,649.60, Springvale $1,591.20, Stewart $1,470.84, Svea $1,469.12, Thordenskjold $1,551.40, Uxbridge $1,485.15, Valley $1,877.09, Weimer $1,334.65, $83,003.13, Park Districts: Kathryn $27.15, Nome $6.02, Sanborn $72.03, Valley City $2,162.14, Total For Fund $2,258.43, School Districts: Barnes County North $7,591.97, Enderlin Area Sd 24 $309.48, Hope-Page $25.68, Litchville-Marion $2,710.34, Maple Valley $2,728.28, Montpelier $417.49, Valley City $7,049.09, $20,832.33, Rural Fire Districts: Dazey $150.72, Edna $36.45, Enderlin $5.53, Fingal $87.63, Hope $83.22, Kathryn $62.18, Nome $59.84, Page $26.39, Sanborn $577.20, Tower City $63.48, Valley City Rural Fire Protection $212.43, Wimbledon $151.21, Total For Fund $1,516.28, Thordenskjold Drain: Houston Engineering, Inc. $15,232.75, Stewart Drain Ii $130.17, Total For Fund $15,362.92, Covid St & Local Fiscal R: Klj Engineering Llc $1,026.77, Total For Fund $1,026.77, Payroll Fund: Dacotah Bank Sd $2,299.09, State Tax Commissioner $2,631.00, Total For Fund $4,930.09, Total Warrants $430,045.38

With no further business, Cindy Schwehr made a motion, seconded by Shawn Olauson, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 9:39 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Julie Mindt
Barnes County Interim Auditor