

Barnes County Municipal Airport Authority Monthly Meeting Minutes  
12:00 P.M. Monday, January 3<sup>rd</sup>, 2022 @ Sabirs

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Tim Logan, Brad McKay, Mike Lerud, John G – KLJ

Chairman Shawn Anderson called meeting to order

Tim moved to approve December 6<sup>th</sup> monthly meeting minutes, November 12<sup>th</sup>, 2021 Special Meeting Minutes, and December 21<sup>st</sup>, 2021 Special Meeting Minutes, Brad 2<sup>nd</sup>. Carried

REPORTS

1. Manager John has been very busy with snow removal, light bulb in the beacon was replaced, going to get 3 more door opener remotes for the SRE building from TCGD, going to ask TCGD to add an external antenna on the SRE building, Mike will stop in to Fargo Paint & Glass to see why they are not coming out to repair the terminal window.

2. Shawn presented the bills, Tim moved to approve payment of bills in the amount of \$88,908.82, Casey 2<sup>nd</sup>, carried. Deposits of \$ 35,980.50

3. Portfolios

a. Fuel: sales and inventory report: December fuel sales were 542.6 gallons, fuel inventory of 984.1 gallons. Usable inventory is 257.9 gallons. The new system is not operational yet, waiting on O'Day to finish the liquid side of the system and get it online.

b. Administrative: John's wage went from \$22.66 to \$23.79/hour with his recent raise

c. Buildings/Grounds

d. Promotion: Casey made a motion to have a display booth at the Fly-ND Conference and to contribute a \$500 sponsorship to the conference, Tim 2<sup>nd</sup>, carried.

e. Personnel:

f. Airport protection:

4. KLJ,

a. Electrician is waiting on O'Day to get together to finish wiring new fuel system

b. O'Day can't locate the fire extinguishers that were supposed to be supplied for the new fuel system

c. Planning to bid the new SRE equipment in March

d. New legislation will give the airport \$159,000 per year for 5 years for development projects

5. Mead & Hunt

a. Jamie made a motion to accept the Master Services Agreement from Mead & Hunt, Tim 2<sup>nd</sup>, carried.

5. Commissioner

UNFINISHED BUSINESS

1. Discussed how to go about hangar spots that we have not been receiving rent on

NEW BUSINESS

1. NVA lease is up, Casey made a motion to offer either a \$750/yr lease for 2 years or a \$750/yr lease that increases by \$50/yr for 5 years, Brad 2<sup>nd</sup>, carried.

Calendar update:

Next meeting: February 7<sup>th</sup>, 2022 @ Sabir's @ noon

Tim moved to adjourn,

Board Member: Jamie Bryn

Approved: