

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. January 8th, 2024 @ Bridges

Present: Shawn Anderson, Jamie Bryn, Tim Logan (phone), Mike Lerud, Josh Brelje- KLJ, Cindy Schwehr

Chairman Shawn Anderson called meeting to order.

Tim moved to approve December 4th monthly meeting minutes, Jamie 2nd. Carried

REPORTS

1. Manager : The new Larue snow blower has been delivered. We tried it on the runway edges that had been scraped of ice and it worked well. There is a low hanging wire by the East hangars that we should look at.
2. Shawn presented the bills; Tim moved to approve payment of bills in the amount of \$230,311.28, Jamie 2nd, carried. Deposits of \$ 202,416.39.

Current Balances: Checking \$95,517.11, MM: \$100,643.89,(-99,400) SE: \$3,821.01

3. Portfolios

- a. Fuel: sales and inventory report: 976.19 gal 100LL sold, 111.56 gal Jet A sold. 2,485 gal 100LL inventory, 1,351 gal Jet A inventory. We are checking on a 100LL price, waiting on a reply. We should be able to hold another load after 1000-1500 gallons of additional fuel sales.
- b. Administrative:
- c. Buildings/Grounds: The JD payloader beacon has been installed. The snow blower was delivered and set up by Swanson Equipment. We will be contacting TCGD to have them install an external antenna for the remote door opener on the SRE building. It was determined that the reason for the south overhead door on hangar 5 being open occasionally was due to a gate opener remote control interference.
- d. Promotion: The Fly-ND conference will be March 3-5. Tim made a motion to again have a booth set up and also do a sponsorship. Jamie 2nd, carried.
- e. Personnel: Shawn will send out employee review forms to return to the next meeting.
- f. Airport protection: We are going to check further into the weather camera system that provides video of current weather conditions to possibly be placed at our airfield. Ashley recently had one installed for us to check out.

4. Mead & Hunt

- a. The design of the electrical vault is moving forward, FAA wants reports/applications by mid February. We will bid in the spring (April?), with summer construction. This would be a 90/5/5 funding split
- b. The snow blower invoice has been submitted to the State, ALP grant invoices have also been submitted and we should see the funds soon
- c. FAA is now requiring a Title 6 plan to be in place which pertains to civil rights. Larger and regional airports are required to have these done by the end of 2024, our facility and other municipal airports are required to be done by the end of 2025. We will get put on the list to have this completed by KLJ. Estimated cost at this time looks to be \$40,000-45,000. We'll look into if this qualifies for federal grant funding.

5. County Commissioner:

UNFINISHED BUSINESS

1. Spill containment
- 2.

NEW BUSINESS

- 1.
- 2.

Calendar update:

Next meeting: February 5th, 2024 @ Bridges at noon.

Jamie moved to adjourn,

Board Member: Jamie Bryn