

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. February 5th, 2024 @ Bridges

Present: Shawn Anderson, Jamie Bryn, Tim Logan (phone), Casey Burchill, Mike Lerud, Josh Brelje- M&H, Cindy Schwehr

Chairman Shawn Anderson called meeting to order.

Casey moved to approve December 4th monthly meeting minutes, Tim 2nd. Carried

REPORTS

1. Manager : Employee reviews were completed by Mike and he will be going over them with the employees soon. All was satisfactory. The low hanging power wire on the east end was fixed by public works.
2. Shawn presented the bills; Casey moved to approve payment of bills in the amount of \$164,471.98, Jamie 2nd, carried. Deposits of \$ 396,341.00.

Current Balances: Checking \$230,462.11, MM: \$48.97, SE: \$5,007.49

3. Portfolios

- a. Fuel: sales and inventory report: 603 gal 100LL sold, 0 gal Jet A sold. 1,863 gal 100LL inventory, 1,330 gal Jet A inventory. We are checking on a 100LL price, waiting on a reply. The ground wire reel on the 100LL dispenser was repaired by ODay. A new one was ordered prior and received, but the old one was instead repaired. We will keep the new one on hand for future replacement.
- b. Administrative:
- c. Buildings/Grounds:
- d. Promotion: The Fly-ND conference will be March 3-5.
- e. Personnel: We are still waiting for 2 manager review forms to be returned to Shawn before completing the composite evaluation.
- f. Airport protection: We are going to check further into the weather camera system that provides video of current weather conditions to possibly be placed at our airfield. Ashley recently had one installed for us to check out.

4. Mead & Hunt

- a. M&H will finish the closeout for the snow blower grant.
- b. M&H is recommending pushing back the construction of the electrical vault back to 2025 so we are able to get the Title 6 report to qualify for federal funds. As it is now, the Title 6 report does not qualify on it's own standing for federal funding, however, if it is combined with another project it would then meet requirements.
- c. M&H will be sending the ALP draft inventory & forecast to the FAA.
- d. M&H will check into if we can get rid of the small land parcel that used to contain the NDB beacon that is located a few miles SW of the city.

5. County Commissioner:

UNFINISHED BUSINESS

1. Spill containment
- 2.

NEW BUSINESS

- 1.
- 2.

Calendar update:

Next meeting: March 6th, 2024 @ Country Club at noon.

Tim moved to adjourn,

Board Member: Jamie Bryn