

**Barnes County Municipal Airport Authority Monthly Meeting Minutes**  
**12:00 P.M. March 13<sup>th</sup>, 2023 at Pizza Corner**

Present: Shawn Anderson, Jamie Bryn, Tim Logan, Brad McKay, Cindy Schwehr, Josh Breilje – M&H, Matt Nisbet – M&H

Chairman Shawn Anderson called meeting to order.

Brad moved to approve February 6<sup>th</sup> monthly meeting minutes, Tim 2<sup>nd</sup>. Carried

**REPORTS**

1. Manager : No report

2. Shawn presented the bills; Jamie moved to approve payment of bills in the amount of \$87,300.96, Brad 2<sup>nd</sup>, carried. Deposits of \$ 87,907.96.

3. Portfolios

a. Fuel: sales and inventory report: We received a load of avgas containing 7191 gallons. We sold 789 gal 100LL leaving inventory of 7,886 gal, sold 309 gal Jet A leaving 1,757 inventory. We lowered the 100LL pump price to \$5.15.

b. Administrative:

c. Buildings/Grounds: When the snow disappears, we need to locate the true north marker that is located near the AWOS tower for calibration purposes later this year. There may be a note or tag inside the cabinets depicting its location.

d. Promotion: Fly-ND conference was March 5-7. Shawn and Jamie attended. There were again many very good meetings this year that we attended. There is a weather camera system that was explained and looking to expand in the US. It is something we can look into later if we're interested in installing.

e. Personnel:

f. Airport protection:

4. Mead & Hunt

a. Matt Nisbet came from Bismarck to go over some items relating to our ALP update being performed by M&H. Some of the more prominent items they will be examining will be checking to see if we will need to acquire any more land or airspace easements for potential future projects, there is no forecasted large hangar usage projects needed at this time, will be looking at a partial parallel taxiway, looking forward to planning for larger aircraft size / weight for the future, and looking at a proposed runway extension.

b. During the Fly-ND conference, Josh B, Shawn, and Jamie met with Mark Schrader from the FAA and were told that our buy American waiver for the John Deere 724 loader will pass, but the snowblower will not pass at this time again. Leroux is apparently reviewing and updating their waiver info in Chicago and looks to be more promising soon hopefully.

5. County Commissioner:

**UNFINISHED BUSINESS**

1. We still will address the hangar door bottom seal, leak in Hangar #8 of T-hangar, spill containment and wind sock when weather allows.

**NEW BUSINESS**

1. The hay contract is up this year. Shawn will make the edits and send it to the Times Record for publishing.

2. We received a bid from Tyler's Electric to update the lighting in the T-hangars to led fixtures with motion activation for \$6,900. A rebate of \$320 would be anticipated if we did this project. No decision was made at this time.

3. Rick Anderson asked if the airport wants his old hangar #4. The board discussed and decided we would be better off without the building. Tim made a motion to pay Rick \$2,000 to remove the building, Brad 2<sup>nd</sup>, carried.

Calendar update: There will be a FFAST safety seminar including foreflight help on April 4<sup>th</sup>, 7:00 P.M. at the Americinn Hotel in Valley City.

Next meeting: April 3<sup>rd</sup>, 2023 @ Sabir's if open @ noon

Tim moved to adjourn,

Board Member: Jamie Bryn