

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. Monday, March 14th, 2022 @ Sabirs

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Tim Logan, Brad McKay, Mike Lerud, Cindy Schwehr

Chairman Shawn Anderson called meeting to order.

Casey moved to approve February 7th monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager John has continued moving snow, hopefully ending soon. Mike will call to have the diesel tank for the equipment topped off with #2 diesel.

2. Shawn presented the bills, Brad moved to approve payment of bills in the amount of \$28,937.43, Casey 2nd, carried. Deposits of \$ 101,364.13.

3. Portfolios

a. Fuel: sales and inventory report: February fuel sales were 278.81 gallons, fuel inventory of 6366.19 gallons. The correct new fuel hoses of adequate size and length are now installed on both 100LL and Jet A hose reels, partial delivery of our fuel purchase was delivered (1045 gallons @ \$4.37). The credit card sales company Heartland that we switched to with the new fuel system charges \$89 per month fee on top of service fees associated with fuel purchases. This is going to be too costly for us and switching back to our previous company of Multiservice should be cheaper for us as they don't charge the monthly fee. Shawn will be checking into exiting our Heartland contract and switching back to Multiservice. The board discussed how we should set the fuel prices as new deliveries are received, the consensus being to use average pricing of inventory and new deliveries to have an average inventory cost, then add our margin.

b. Administrative:

c. Buildings/Grounds The terminal south door and window were looked at by Enterprise, but we have not received a response yet from them. The PAPI wiring has been fixed and is working again. A new snow blower for the pay loader is being bid now with bid opening next week March 23rd.

d. Promotion: The Fly-ND conference was March 6-8, Shawn and Jamie attended with a booth. Good seminars again, our new PCI report was discussed with our pavements being in good condition with the next pavement project being our apron reconstruction in several years. Tim made a motion to provide the VC flying club with \$3000 promotion towards their aircraft insurance for allowing their plane to be used for rental and instructional purposes, Brad 2nd, carried. Our Fly-In will be June 18th with the VC Hi-Lites wanting to serve the breakfast again. Jamie will send this info out to NDAC for advertising.

e. Personnel:

f. Airport protection:

4. KLJ,

a

5. Mead & Hunt

a.

5. Commissioner

UNFINISHED BUSINESS

1. Discussion on how to go forward with liquidated damages for the fuel system delays. We feel that if the additional costs related to changes to the fuel hoses, changes to the lighting fixtures, and electrical components are covered by the contractors, we won't need to seed additional damages from the contractor.

NEW BUSINESS

1. The current toolcat snow blower is not the proper size as it was designed for use with our old skidsteer. A new one will have better performance. A bid to trade blowers was discussed. The Toolcat has about 650 hours on it and a quote to replace it was discussed. Casey made a motion to trade the snow blower for \$4,128 to boot and the Toolcat for \$23,500 to boot at Swanston Equipment in Fargo, Brad 2nd, carried.

Calendar update:

Next meeting: April 4th, 2022 @ Sabir's @ noon

Casey moved to adjourn,

Board Member: Jamie Bryn