

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 noon, Monday, April 6, 2020, Zoom

Present: Shawn Anderson, Tim Logan, Steve Nielson, Jamie Bryn, Casey Burchill, Mike Lerud, BC Com. Cindy Schwehr and KLJ Bryan Jacobson

Chairman Shawn Anderson called meeting to order

Jamie moved to approve March 9, 2020 monthly meeting minutes and March 9, 2020 Special meeting hay minutes, Casey 2nd. Carried

REPORTS

1. Manager: Terminal needs to be painted, will get bids. Preparing for spring and summer work and maintenance on mowers. Prepared a new laminated haying map that can reference areas for equipment movement. The Hay Contract has been signed and returned. The loader should be taken in for service and a maintenance inspection.

2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$28,402.23, Jamie 2nd, carried. Deposits of \$67,543.60

3. Portfolios

a. Fuel: sales and inventory report: prices have been dropping, will watch to when to get a load.

b. Administrative:

c. Buildings/Grounds* T-hangar north sump pump working, South sump needs bottom cleaned out. Orange markers around the windsock needs paint.

d. Promotion: Fly-in Saturday, June 20, 7:00 am. Will promote with Rally in the Valley. NDPA will hold their annual fly-in here the same weekend coming in Friday night and staying over. Jamie is in contact with BC North organizations for the breakfast. Instructor Ryan Anderson from Fargo has been doing some instruction.

e. Personnel:* Discussion on summer help. Tim moved to advertise for part time summer help for June, July and August. Casey 2nd. Carried. Mike L. will contact Job Service.

f. Airport protection:

4. KLJ,

a. Close out for the PAPI and Beacon project is complete and Shawn has the paperwork for signatures.

b. Seal Coat and Remarketing project bids were opened last week and came in favorable to us. They are preparing the grant application and will go in for signature in near future and wait for the grant award to proceed. Low bidder was Fahrner and they do all the work themselves, no subs. They will also do the non-eligible work 50' in front of the hangars for \$3300.

c. Update on Federal and State Grant Applications

d. Bryan has dropped off proposal for reselection, Qualifications to provide Engineering services to BCMA, 2021-2025.

5. Commissioner:

UNFINISHED BUSINESS

1.

NEW BUSINESS

1. Discussion on overhead door #5 Hangar. Tim moved to replace with new door and opener for \$4693, Casey 2nd. Carried

2. Tim moved to grant \$3,000 to VCFC for promotion of the Airport, Jamie 2nd. Carried

3. Discussion on the budget, Tim moved to approve, Casey 2nd. Carried

Calendar update

Next meeting: May 4, 2020, 7:00 am at the Terminal

Tim moved to adjourn, Casey 2nd. Carried.

Board Member: Steven Nielson

Approved: 5/4/20