

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 A.M. June 1st, 2022 at Terminal

Present: Shawn Anderson, Jamie Bryn, Casey Burchill (phone), Tim Logan, Brad McKay, Bryan Jacobson – Mead & Hunt, John Glesne - KLJ

Chairman Shawn Anderson called meeting to order.

Tim moved to approve May 2nd monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager

Shawn presented the bills, Brad moved to approve payment of bills in the amount of \$49,862.56, Tim 2nd, carried. Deposits of \$ 25,530.74.

3. Portfolios

a. Fuel: sales and inventory report: May fuel sales will be around 1500 gal of 100LL. Final numbers have not yet been available at meeting time.

b. Administrative:

c. Buildings/Grounds The grass runways are in good condition now that it's not so wet, the notam closing the grass runways has been taken off. NVA has several light fixtures in building # 6 that either need new ballasts and bulbs, or convert them to LED bulbs thus eliminating the need for the ballasts. Tim made a motion to have Tyler's Electric convert the fixtures replacing fluorescent t8 tubes with direct wire LED HO T8 tubes for a bid of \$2,675.00. Brad 2nd, carried. We will ask Tyler to check if there is any rebate available for this conversion also.

d. Promotion: Our Fly-In will be June 18th with the VC Hi-Lites wanting to serve the breakfast again, Posters will get placed around town to advertise.

e. Personnel: Discussion about the hourly wage for Jace was had and Tim made a motion to raise Jace's wage to \$15 per hour, Casey 2nd, carried.

f. Airport protection:

4. KLJ,

a Phase 2 of the fuel site project has been completed, removal of the old tanks went well and no contamination was found in the ground. Final core testing is remaining and will conclude shortly. Topsoil has been added to the new fuel tank site for grading. There is still a possible leak on the 100LL plumbing near the air side basin, Oday will check it for leaks again. The lighting fixtures have been switched out above the new dispenser to give more light.

b. The snow blower that we selected did not meet the specifications for the buy American provision for federal grants. John is checking the second option bid which was a RPM 217 blower attachment to see if it will meet the buy American specifications. Tim made a motion to approve the rejection of the original bid and pursue the 2nd bid for the RPM 217 blower, Jamie 2nd, carried.

5. Mead & Hunt

a. June 16th is the State grant award meeting in Bismarck, hopefully our requests will be accepted at the state level.

5. Commissioner

UNFINISHED BUSINESS

1. Hangar #14 door seal needs replacement, we need a replacement TV antenna on the terminal building, fuel island spill containment kit installation to be done, fuel signage (emergency shut-off) has all been installed

NEW BUSINESS

1.

Calendar update: Wishek fly-in June 11th, Mandan – 12th, New Town – 18th, BAC – 18th, Killdeer – 18th, Bowman, 18th, Garrison – 19th, Mayville – 23rd

Next meeting: July 11th, 2022 @ terminal @ 7:00 A.M.

Tim moved to adjourn,

Board Member: Jamie Bryn