

The Barnes County Commission met in regular session on Tuesday, June 16, 2015 with Mike Metcalf, Bill Carlbom, Cindy Schwehr, John Froelich, and Rodger Berntson present. Chairman Schwehr called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

#### **Social Services – Copier Request**

Candy Huss, Social Services Director, presented a request to purchase a Lanier color copier from Liberty Business Systems at a cost of \$7,195. Mike Metcalf moved to approve the request; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **Highway Dept - Approach Application / 2016 Projects**

Kerry Johnson, Highway Superintendent, presented an Approach Application from Adam Svenningsen for an approach on CR #21 275' south of the Eggert's landing (Bayshore) road. Mike Metcalf moved to approve the application; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Shawn Mayfield, Kadrmass, Lee & Jackson, provided the following updates: The paving is complete on County Roads #38 and #11 near Litchville; County Road #34 near Fingal is in progress and hopefully will be done by the end of this week; then they will move on to County Road #22 near Sanborn, leaving the County Road #21 (Kathryn Road) until later.

Mr. Johnson presented the following potential projects for the 2016 season:

- County Road #27 (Peak Road) 14 miles from I-94 North to the Grand Prairie School.
- County Road #4 - 14 miles from Dazey to Wimbledon.
- County Road #22 from Oakes Interchange to #1.
- County Road #22 - 5 miles from Eckelson to the county line.
- County Road #7 - 3 miles from I-94 to Eckelson.
- County Road #20 from Berea to Valley City.

After discussion, Mr. Johnson recommended to overlay CR #27 from I-94 North 14 miles, CR #22 from Oakes interchange to ND #1 and the three miles on CR #7 from I-94 North to Eckelson. These projects will be paid for utilizing the \$3,810,978 which Barnes County received from the State, and approximately \$36,000 in local funds. Mr. Johnson also discussed the micro-surface project that will be done in 2016 on CR #7 from ND #46 North to I-94. This project will be funded using Barnes County's federal aid dollars and farm to market funds. If the funding continues, the remaining projects will possibly be done in 2017-2018

#### **Building & Grounds – Roof Flashing Re-coat**

Stan Horst presented a quote from Greenberg Roofing in the amount of \$7,276 for recoating of the Courthouse roof flashing. Mike Metcalf moved to accept the quote; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **City-County Health - AEDs**

Theresa Will, City-County Health Director, and Sarah Hansen presented information on the status and location of known AEDs within Barnes County and asked for guidance as to how to proceed in getting obsolete AEDs replaced.

#### **Auditor – Minutes / Quilt Show / Scanner / Sodbuster Permit**

Mike Metcalf moved to approve the June 2, 2015 minutes; Bill Carlbom seconded the motion. Motion carried. Beth Didier, Auditor, presented a request from the Valley Quilter's quilt guild to hold their annual quilt show at the Courthouse on August 1, 2015. John Froelich moved to approve the request; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Didier requested approval to purchase a scanner for the Auditor's Office at a cost of \$892.25. Mike Metcalf moved to approve the request; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Didier presented an Application for a Local Permit from Sodbuster Club for the 2015 – 2016 year. John Froelich moved to approve the request, pending receipt of the signed application and the fee of \$25; Mike Metcalf seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **Board Appointments**

Mike Metcalf moved to appoint Elizabeth Chandler to the Library board for a 3-year term beginning 7/1/2015; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Mike Metcalf moved to re-appoint Jack Formo to the School Annexation, Reorganization, and Dissolution Committee for an additional 3-year term beginning 7/1/2015; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **Dispatch Updates**

Kim Franklin, Dispatch Coordinator, informed the Commission that there are still four open Dispatcher positions. John Froelich moved to approve the User Agency Agreement, with corrections; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". The tower project is in progress, and is on track to be finished by the end of the month. Bill Carlbom moved to approve the Mission Statement as presented; Mike Metcalf seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Mapping is in progress.

#### **Emergency Management / 911 Assistant**

Kim Franklin presented the job description for Assistant Emergency Manager / Assistant Communications Manager. Mike Metcalf moved to approve the job description, with corrections; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". John Froelich moved to advertise for the position at a Grade 8, with a salary of \$16.40 per hour, negotiable, depending upon experience; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

#### **Truck Regulatory Discussion**

John Froelich updated the Commission on the status of the Truck Regulatory Consortium.

#### **Planning & Zoning – Conditional Use Permits and Variances**

Betty Koslofsky, Tax Director, presented an application for a Variance (setback of 50' from the center of subdivision road) from Kenton Lee Swanberg (Valley Township, SW ¼ 24-140-58). Mike Metcalf moved to approve the application; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Koslofsky presented an application for a Conditional Use Permit (CUP) (ag to residential) from Travis D Kunze (Sibley Trail Township, NW ¼ 28-143-58). Bill Carlbom moved to approve the application; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Koslofsky presented an application for a CUP (Commercial to Residential) from Darin Thompson (Rogers Township, NE ¼ 18-142-59). Bill Carlbom moved to approve the application with corrections; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Koslofsky presented an application for a Variance (setback of 38' from center of subdivision road) from Rick Wiedeman (Getchell Township, NW ¼ 5-141-58). Mike Metcalf moved to approve the application; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Koslofsky presented an application for a Variance (setback for a 4' fence 55' from center of subdivision road) from Frederick Connie (Raritan Township, Ohms Add, Lucca 137-56). Bill Carlbom moved to approve the application; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

#### **Commission Discussion**

John Froelich moved to approve the deadline extension request for Phase 1 activities on the Hobart Lake Project; Mike Metcalf seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

With no further business, Mike Metcalf made a motion, seconded by Bill Carlbom, to adjourn the meeting. Motion carried unanimously and the meeting adjourned at 10:43 a.m.

Cindy Schwehr, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor