

Barnes County Municipal Airport Authority Monthly Meeting Minutes

7:00 A.M. July 11th, 2022 at Terminal

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Tim Logan, Brad McKay, Mike Lerud, Bryan Jacobson – Mead & Hunt, Cindy Schwehr

Chairman Shawn Anderson called meeting to order.

Casey moved to approve June 1st monthly meeting minutes, Tim 2nd. Carried

REPORTS

1. Manager Mike contacted the city and they will be coming up to repair the flagpole that needs fixing at the top pulley area. We have ¼ tank of diesel wondering if we should get some more, it was decided to wait till closer to fall / winter but to keep monitoring the level until then. The new mower's mirrors and weights are in and will be put on at Valley Plains Equipment. While the mower is there we will have VPE do the 50 hour service.

2. Shawn presented the bills, Brad moved to approve payment of bills in the amount of \$78,735.29, Casey 2nd, carried. Deposits of \$ 28,151.99.

3. Portfolios

a. Fuel: sales and inventory report: June fuel sales were 3218 gal of 100LL and 978 gal of Jet A. We have 4000 gal 100LL inventory and 1900 gal Jet A as of July 11th. Current pump price is \$5.85. We will order 2000 – 2500 gal 100LL and 1000 gal of Jet A and readjust the pump price accordingly.

b. Administrative:

c. Buildings/Grounds: No front door has been installed yet, they are waiting for the side glass pieces to come in which should be this or next week, but the door has been received and will get installed once the glass arrives.

d. Promotion: The Hi-Lites dance team was again very happy with the turnout for the fly in breakfast. Weather was very windy, so no off field airplane arrivals, but they still served 225-250 people.

e. Personnel: Discussion about the hourly wage for Jace was had and Tim made a motion to raise Jace's wage to \$15 per hour, Casey 2nd, carried.

f. Airport protection:

4. KLJ,

5. Mead & Hunt

a. It was discussed and decided to let KLJ engineering be relieved of pursuing a snowblower attachment and M&H will take over that duty. The reason for this being it will be easier to work with one firm rather than relaying information between the two as the process is again running into difficulty in meeting the buy American requirement for federal funding to be used. Casey made a motion to relieve KLJ from their obligation to procure a snow blower for the SRE and request Mead & Hunt to proceed with the procurement process, Brad 2nd, carried. Bryan stated that it might be in our best interest to look at purchasing a new loader as well as a snow blower as this will make it easier to meet the buy American requirement and will also allow us to access more federal funding. One restricting factor we've been running into is the lifting capacity of our current loader limits the available blowers to select from. Bryan will initiate aligning our CIP to reflect this change. The wildlife fence is being pulled down along the NE side due to the ground sliding down the valley. We will look at this after the meeting to consider options for repair.

5. Commissioner

UNFINISHED BUSINESS

1. Hangar #14 door seal needs replacement, we need a replacement TV antenna on the terminal building, Jamie has one and will get it installed, fuel island spill containment kit installation to be done

NEW BUSINESS

1. We purchased some repair parts to have on hand for the runway edge lighting. One was damaged during mowing and we didn't have adequate pieces to make a timely repair.

2. We will notify the owner of the c-150 in hangar #14 that the rent due for storage is \$1,500 per year. Tim will relay the message to him.

Calendar update: Hillsboro – 14th

Next meeting: August 1st, 2022 @ terminal @ 7:00 A.M.

Jamie moved to adjourn,

Board Member: Jamie Bryn