

**Barnes County Municipal Airport Authority Monthly Meeting Minutes**  
**7:00 A.M. August 7<sup>th</sup>, 2023 at Airport Terminal Building**

Present: Shawn Anderson, Jamie Bryn, Tim Logan, Brad McKay, Casey Burchill, Mike Lerud, Josh Breilje – M&H

Chairman Shawn Anderson called meeting to order.

Casey moved to approve July 10<sup>th</sup> monthly meeting minutes, Brad 2<sup>nd</sup>. Carried

**REPORTS**

1. Manager : Wade has begun haying the airport grounds, not finished yet. Traffic headed to Oshkosh was good again this year, UND has been here quite a bit with students. Civil Air Patrol has been flying their glider here quite a bit with their cadets. 13/31 PAPI is not working, Mike will put out a notam. John has been keeping up mowing. Kon Nelson from Servicemaster quoted \$130.00 for the initial cleaning of the terminal building and then \$65.00 per time after that. Casey made a motion to hire Servicemaster to clean the terminal building on a monthly basis and can adjust the frequency if needed later. Brad 2<sup>nd</sup> carried.

2. Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$20,562.08, Jamie 2<sup>nd</sup>, carried. Deposits of \$ 12,339.36.

Current Balances: Checking \$90,858.44, MM: \$100,223.08, SE: \$27,814.29

**3. Portfolios**

a. Fuel: sales and inventory report: We sold 2,078 gal 100LL leaving inventory of 2,562 gal, sold 109 gal Jet A leaving 2,227 gal Jet A inventory.

b. Administrative:

c. Buildings/Grounds: CAP would like to rent space in hangar #5 for winter storage of their glider, Shawn will send out a rental agreement. The damaged bottom door seal on the T-hangar has been replaced.

d. Promotion: We received a thank you from the VC HiLites dance team for the fly-in opportunity.

e. Personnel: Jace is back in school again so John will be working alone for the most part again now.

f. Airport protection: BEK replaced the North camera on hangar #5 as it's brightness level was damaged

**4. Mead & Hunt**

a. Josh reviewed our current CIP schedule

b. We have our annual CIP meeting with the state and FAA on August 29<sup>th</sup> at 9 AM in Jamestown.

c.

**5. County Commissioner:**

**UNFINISHED BUSINESS**

1. We still will address the leak in Hangar #8 of T-hangar, spill containment

2.

**NEW BUSINESS**

1.

2.

Calendar update: multiple fly-ins coming up in the next month were noted.

Next meeting: September 11<sup>th</sup>, 2023 @ BCMA Terminal @ 7:00 A.M.

Casey moved to adjourn,

Board Member: Jamie Bryn