

The Barnes County Commission met in regular session on Tuesday, August 16, 2016 with Cindy Schwehr, Bill Carlbom, Mike Metcalf, John Froelich, and Rodger Berntson present. Chairman Metcalf called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Treasurer – Cancel Outstanding Checks**

Vicki Zinck, Treasurer, presented a list of checks to be cancelled, per North Dakota Century Code §11-25-05: Check #4786 dated 12/17/2014 payable to Heimbuch Farms in the amount of \$26.63; Check #4844 dated 2/9/2015 payable to Susie Askerman in the amount of \$10.01; and Check #4867 dated 4/6/2015 payable to Brian / Renee Berg in the amount of \$5.49.

Rodger Berntson moved to cancel the checks; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. If the party entitled to any such warrant shall appear and give good and sufficient reason for the party’s delay in calling for such warrant or in presenting the same for payment, the board may issue a new warrant in the amount to which the party is entitled, except for the statute of limitations.

**Highway Department – Approach Application / Overlay Bids**

Kerry Johnson, County Road Superintendent, presented an Approach Application from John Triebold for Bill Bertram in the NW ¼ 29-140-57. A motion to approve the Approach Application was made by Cindy Schwehr; John Froelich seconded the motion. Motion carried upon roll-call vote with all members voting “yes”.

John Froelich moved to approve the bid for the overlay on County Road #4 from Mayo Construction in the amount of \$842,870.70; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Auditor – Minutes / Water Main Assessment / Position**

Bill Carlbom moved to approve the August 2, 2016 minutes; John Froelich seconded the motion. Motion carried.

Rodger Berntson moved to pay the Valley City Water Main Improvement as a lump sum, once the final amount is determined and presented to us; Bill Carlbom seconded the motion. Motion carried upon roll-call vote with all members voting “yes”.

John Froelich moved to deny the Auditor’s Office budget request to retain the current staffing level into 2017; Rodger Berntson seconded the motion. Motion carried, with Mike Metcalf voting “no”.

**Planning & Zoning - Variance**

Jessica Jenrich, Planning & Zoning Coordinator, presented an application for a Variance – Lot Size from Mark Moser in Auditor’s Lot 2 SW ¼, (Marsh Township, 10-139-58). John Froelich moved to deny the application; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Social Services – Van Request**

Val Burchill appeared before the Commission, in place of the Social Services Director, and requested approval to purchase a 2014 Dodge Grand Caravan from Miller Motors at a cost of \$20,024. John Froelich moved to approve the request; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Ms. Burchill presented a request to allow a newly hired employee to transfer vacation (70.38 hours) and sick leave (44.125 hours) from Burleigh County to Barnes County. John Froelich moved to allow the new employee to transfer vacation and sick leave hours; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with Bill Carlbom and Rodger Berntson voting “no”.

A motion was made by Rodger Berntson to allow newly hired employees from other government entities to transfer vacation and sick leave into Barnes County, limited to up to 40 hours of vacation and up to 40 hours of sick leave, effective 8/17/2016; seconded by Bill Carlbom. Motion carried upon roll-call vote.

**Community Service – Coordinator Approval**

Larissa Musgrave was introduced as the new Community Service Coordinator, pending Commission approval. Bill Carlbom moved to approve the appointment; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Pay will be \$16 per hour, up to 20 hours per week.

**Emergency Management – Vehicle Request**

Susan Lloyd, Emergency Management Officer, requested and received direction to look for a 4-wheel drive or SUV for Emergency Management use.

### **Commission Discussion**

Commission discussion included Water Board issues (snagging & clearing, Silver Creek issues, and Kathryn Dam repair), State Equalization, and 911 addresses.

### **Budget Discussion**

Further budget discussion was postponed until a later date.

With no further business, Mike Metcalf made a motion, seconded Cindy Schwehr, to adjourn the meeting. Motion carried unanimously.

Beth M Didier  
Barnes County Auditor

Mike Metcalf, Chairman  
Barnes County Commission