

Barnes County Municipal Airport Authority Monthly Meeting Minutes

7:00 A.M. September 12th, 2022 at Terminal

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Tim Logan, Brad McKay, Mike Lerud, Cindy Schwehr

Chairman Shawn Anderson called meeting to order.

Casey moved to approve August 1st monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager 300 gallons of diesel has been delivered for maintenance equipment, the windsock has been replaced on the beacon by the city and will replace the main large sock soon. John has been continuing mowing and tidying up odds and ends around the grounds. Mike called Suzie Heinze to see if she is interested in painting the new south terminal entrance door and waiting to hear back with a price.

2. Shawn presented the bills, Casey moved to approve payment of bills in the amount of \$49,563.40, Tim 2nd, carried. Deposits of \$ 99,558.27.

3. Portfolios

a. Fuel: sales and inventory report: 1491 gallons of LL and 448 of Jet A were sold. 2000 gallons of 100LL was delivered last week at \$4.97. Inventory is 3587 of 100LL, and 2988 gallons of Jet A as of 9/1/22.

b. Administrative:

c. Buildings/Grounds: The new windsocks were ordered and the new south entrance door has been installed.

There was a small crack in the door frame that has been repaired and now are looking to have the door and trim painted to match. Mike will be in contact with Suzie Heinze about painting.

d. Promotion:

e. Personnel:

f. Airport protection:

4. Mead & Hunt no representative present at this meeting.

5. County Commissioner The county has sent out proposed property tax estimates for the upcoming year, and the county is looking at proposed wage increases for the upcoming year of possibly up to 5%.

UNFINISHED BUSINESS

1. Hangar #14 door seal needs replacement, fuel island spill containment kit installation to be done, check for a leak where water is entering stall #8 of hangar 14. The new toolcat is expected to arrive mid October. The new mower tractor is still awaiting delivery that was proposed in September. The old JD 2555 tractor was put on Bizman for best offer with the right to refuse, and sale would not take place until the new tractor arrives. We received several offers, with the highest being \$9,500.00. The board accepted the \$9,500 offer, Brad made a motion to accept the \$9,500 offer, Casey 2nd, carried and will communicate with the prospective buyer on details.

NEW BUSINESS

1. Shawn and Jamie attended the CIP meeting in Jamestown on Sept. 7th. Shawn reported to the board on the meeting and any updates being made.

2. Mead & Hunt will initiate the process to rebid the loader + snow blower package so we can go forward and hopefully have this process completed before next winter's use season.

3. Shawn signed the KLJ adjustment of construction/observation fees for the snow blower and fuel system.

Calendar update: Fly-ins West Fargo - 17th, Enderlin - 18th, Harvey - 24th

Next meeting: October 3rd, 2022 @ terminal @ 7:00 A.M.

Casey moved to adjourn,

Board Member: Jamie Bryn