

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 A.M. October 3rd, 2022 at Terminal

Chairman Shawn Anderson called meeting to order.

Casey moved to approve September 12th monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. The toolcat is a couple weeks out from being delivered according to Mason from Swanston Equipment, Ken Buhr is painting the segmented circle and terminal entrance door, the windsocks annual replacement has been completed, Mike will call the city to have the water meter pulled for the winter, Mike will also get more aircraft engine oil to have available in the terminal as we are almost out currently.

2. Shawn presented the bills, Brad moved to approve payment of bills in the amount of \$8,491.82, Casey 2nd, carried. Deposits of \$ 5,535.94.

3. Portfolios

a. Fuel: sales and inventory report: There was no fuel sales report available yet for September. Inventory is about 2300 gallons of 100LL, and 2700 gallons of Jet A as of 10/2/22.

b. Administrative:

c. Buildings/Grounds: The new mower tractor has still not arrived. The salesman says that there is not a serial number assigned to it yet in their computer, so we are waiting for further updates. He will investigate to see if he can figure out the delay. Mike is going to check with the city about adding an additional yard light fixture facing South on the pole located on the East side of the terminal.

d. Promotion:

e. Personnel: Jace has finished working for the year. He did a good job again this year assisting John keeping the grounds looking great.

f. Airport protection:

4. Mead & Hunt

a. The FAA pre-application for the loader / snow blower is due soon with an estimated \$565,000 project cost. They will try to get info for bids prepared and going as soon as possible.

5. County Commissioner

UNFINISHED BUSINESS

1. Hangar #14 door seal needs replacement, fuel island spill containment kit installation to be done, check for a leak where water is entering stall #8 of hangar 14.

NEW BUSINESS

- 1.
- 2.
- 3.

Calendar update:

Next meeting: November 7th, 2022 @ terminal @ 7:00 A.M.

Casey moved to adjourn,

Board Member: Jamie Bryn