

The Barnes County Commission met in regular session on Tuesday, November 1, 2016 with Cindy Schwehr, Bill Carlblom, Mike Metcalf, John Froelich, and Rodger Berntson present. Chairman Metcalf called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Planning & Zoning - Variances**

Jessica Jenrich, Planning & Zoning Coordinator, presented an application for a Conditional Use Permit, as well as Variances for Height & Setback from Glacier Ridge Wind Farm, LLC. Cindy Schwehr moved to approve the application, contingent upon all five townships involved signing off; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Dispatcher – Status Change Request**

John Froelich moved to approve dispatch allowing part-time employees to go over the 20 hour per week maximum; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Flooring Replacements / Commission Room Updates**

John Froelich made a motion to replace the flooring in the Eligibility office, as well as the Commission Room and Auditor office at a cost of \$9,404.70; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Social Services – On-Call Policy**

Wanda Larson, Social Services Director, requested approval of an on-call policy for Social Services employees in which on-call employees shall receive 4 hours of on-call time for the 7-day period during which they are on call, whether there is a holiday or not, and whether they get called out or not. The employee must be accessible, refrain from the use of alcohol, and be able to respond within 1 hour or less. John Froelich moved to approve the policy; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Auditor – Minutes / City Assessment**

Bill Carlblom moved to approve the October 18, 2016 minutes; John Froelich seconded the motion. Motion carried. Cindy Schwehr moved to approve payment of the Valley City Special Assessment for Paving Improvement District #110 Seal Coat in the amount of \$3,273.83, once it is assessed by the City; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Board Appointment – Social Services**

Cindy Schwehr moved to appoint Theresa Will to fill the unexpired term of Bobbie Miller on the Barnes County Social Services board; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Sheriff – Leads Online**

Randy McClafin, Sheriff, requested approval of the Leads Online subscription at a cost of \$1,578 annually. Bill Carlblom moved to approve the request; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Highway Department – Approach Application**

No action was taken on an approach application from Mitch Smith for an approach in the NW ¼ of Section 6 in Marsh Township.

**Commission Discussion**

Cindy Schwehr moved to approve payment of a bill for two years' worth of mowing one of the County's FEMA lots in the amount of \$200 to Eric Myren; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Bills Approved for October 2016**

General Fund: Ace Hardware \$118.14, Aflac \$1,347.77, Aflac Group Insurance \$48.45, Ameritas Life Insurance Corp \$1,597.42, Balco Uniform Co. Inc \$162.20, Barnes Co Highway Dept \$119.43, Barnes County \$220.00, Bek Communications Cooperative \$162.68, Berntson, Rodger \$36.72, Bitz Tire & Service, Inc. \$791.12, Bong's Bootery \$119.90, Butler Machinery Co. \$2,284.01, Cardmember Service \$2.30, Carlblom, William \$21.06, Cass County Electric \$70.48, Central Business Systems \$141.71, Centurylink Az \$121.39, Centurylink Wa \$1,048.95, Chs Dakota Plains Ag \$14.56, City Of Valley City \$9,615.49, Cole Papers Inc. \$373.34, Colonial Life Insurance \$363.29, Columbus Bank And Trust \$1,038.50, Comfort Inn - Bismarck \$480.00, Companion Life \$251.37, Dacotah Bank \$608.32, Dacotah Paper Co. \$167.73, Didier, Beth M \$170.91, Duffy, Karen \$99.36, Farm & Home Publishers \$2,375.00, Fidelity Security Life Ins Co \$79.03, Froelich, John J \$68.04, G&K Services \$315.80, Galls Incorporated \$76.91, Handy Hardware & Rental \$33.95, Hr Specialist: Employment Law \$211.00, Information Technology Department \$352.65, Jenrich, Jessica \$166.86, Leever's Foods \$24.37, Lettenmaier, Duane L \$100.00, Liberty

Business Systems, Inc \$110.18, Marco Inc - Dallas \$737.68, Metcalf, James \$129.60, Miller Motors Inc \$78.04, Montana-Dakota Utilities \$194.66, Nationwide Retirement Solutions \$1,119.74, Nd State Radio Communications \$360.00, Nd-Pers \$16,710.61, Ndpers \$26,574.80, Ndpers-Deferred Comp A02 \$1,375.00, Petro Serve Usa \$2,212.53, Puklich Chevrolet Buick Gmc \$181.15, R & H Maintenance & Lawn Care \$89.60, Ramkota Hotel - Bismarck \$1,019.00, Record Keepers, Llc \$16.00, Reile, Jed \$25.00, Reserve Account \$5,000.00, Riverside Gardens \$15.30, Rj's Plumbing & Heating \$75.00, S&S Auto Electric \$7.99, Sanford Health Occupation Medicine \$43.00, Schluter, Rodney & Jeanette \$1,444.99, Schwehr, Cindy L \$24.84, Servicemaster Of Valley City \$1,570.00, Smith Lumber Company \$13.01, Stoudt-Ross Ford, Inc. \$785.05, Tecta America Corp \$6,239.56, Us Bank Equipment Finance \$167.74, Valley Auto Parts \$24.37, Valley City Eagles \$155.00, Valley City Public Works \$34.18, Valley City Times-Record \$967.22, Valley Extinguisher \$60.00, Valley Officeworks \$331.39, Vanguard Appraisals Inc \$1,000.00, Verizon Wireless \$87.29, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$503.43, Zinck, Vicki \$38.34, Total For Fund \$96,811.50, City County Health: Aflac \$883.88, Aflac Group Insurance \$117.05, Ameritas Life Insurance Corp \$480.87, Bjorum, Barbara \$576.80, Centurylink Az \$30.86, Chs Dakota Plains Ag \$94.69, City County Health District \$477.50, City Of Valley City \$2,164.16, Cole Papers Inc. \$78.62, Columbus Bank And Trust \$267.00, Comfort Inn - Bismarck \$80.00, Cts Language Link \$16.19, Decisionhealth \$227.95, Dex Media East Llc \$13.50, Edward Jones - (Kevin) \$100.00, Fidelity Security Life Ins Co \$50.53, First Community Credit Union -Vc \$5,979.49, Glaxosmithkline Pharm \$8,242.48, Handy Hardware & Rental \$7.96, Henry Schein Inc \$100.92, Jorissen, Susan \$190.00, Langland, Tamara \$127.44, Leever's Foods \$48.17, Merck Sharp & Dohme Corp \$1,672.28, Mercy Hospital - Valley City \$135.00, Miller Motors Inc \$415.07, Montana-Dakota Utilities \$78.25, Nd Dept Of Health - Microbiology \$238.00, Nd-Pers \$7,026.10, Ndpers \$10,209.23, Ndpers-Deferred Comp 992 \$1,048.00, Patagonia Health, Inc \$41,610.80, Pederson, Eugene \$210.00, Pfizer Inc. \$1,563.98, Redwood Toxicology Laboratory, Inc \$13.00, Ryan, Eileen \$61.56, Sanford Health Occupation Medicine \$129.00, Sanofi Pasteur, Inc. \$9,106.06, Sansio \$4,459.00, Scantron Corporation \$403.71, Servicemaster Of Valley City \$1,075.00, Shopko Stores Operating Co Llc \$59.99, Thielges Therapy Inc \$4,380.00, Thyssenkrupp Elevator Corp. \$3,786.00, Tufte, Emma \$839.40, Valley City Area Chamber Of Commer \$230.00, Valley City Public Works \$1,068.02, Valley City Times-Record \$494.40, Valley Drug \$21.37, Valley Officeworks \$241.55, Viland, Beth \$261.40, Will, Theresa \$1,065.88, Total For Fund \$112,258.11, Veterans Service Office: Centurylink Az \$20.57, Miller Motors Inc \$76.56, Nd-Pers \$880.32, Ndpers \$1,404.84, Ndpers-Deferred Comp A02 \$100.00, Petro Serve Usa \$281.95, Verizon Wireless \$63.03, Total For Fund \$2,827.27, Social Services: A.R. Audit Services, Inc. \$48.21, Aflac \$1,227.18, Aflac Group Insurance \$64.25, Ameritas Life Insurance Corp \$932.10, Brothers Iii \$371.06, Cardmember Service \$740.80, Centurylink Az \$57.00, Colonial Life Insurance \$94.49, Columbus Bank And Trust \$1,162.00, Companion Life \$357.02, Dacotah Insurance \$50.00, Family Support Payment Center \$500.00, Fidelity Security Life Ins Co \$14.25, Fritchie, Diane \$36.72, Hall, Dorothy Tomiko \$87.06, National Enterprise Systems \$357.00, Nd-Pers \$11,922.53, Ndpers \$22,503.08, Ndpers-Deferred Comp A02 \$1,402.00, North Dakota United \$84.43, Record Keepers, Llc \$75.50, Rodenburg Law Firm \$200.18, Sanford Health Occupation Medicine \$43.00, Shopko Stores Operating Co Llc \$116.16, Valley City Public Works \$664.05, Valley Officeworks \$43.25, Verizon Wireless \$570.63, Ward County \$265.18, Total For Fund \$43,989.13, County Road And Bridge: Ace Hardware \$8.99, Aflac \$798.90, Aflac Group Insurance \$132.70, Ameritas Life Insurance Corp \$262.34, Brazil Law Office, Pllc \$44.17, Butler Machinery Co. \$412.81, Centurylink Az \$37.28, Centurylink Wa \$46.56, Chs Dakota Plains \$14,918.02, City Of Valley City \$276.00, Cnh Capital \$10.31, Colonial Life Insurance \$115.49, Columbus Bank And Trust \$690.08, Dickey Rural Telephone Coop. \$84.15, Fei Inc \$28.77, Fidelity Security Life Ins Co \$14.25, Handy Hardware & Rental \$100.65, Inland Truck Parts & Service \$8,144.73, Inter-Community Telephone \$76.33, Johnson, Kerry \$145.80, Kadrmars, Lee & Jackson, Inc.-Bisma \$16,659.47, Leever's Foods \$26.15, Liberty Business Systems, Inc \$29.97, Litchville Bulletin \$90.00, Locators & Supplies, Inc \$96.96, Marshall Repair \$2,759.30, Montana-Dakota Utilities \$57.00, Nd Dept Of Transportation \$38,859.69, Nd-Pers \$9,853.62, Ndpers \$16,955.80, Ndpers-Deferred Comp A02 \$1,887.50, Nelson International, Inc. \$99.00, Newman Outdoor Advertising - Jmst \$49.00, Northern Safety Technology Inc \$402.62, Northwest Tire Inc. \$3,169.14, Northwestern Equipment, Inc. \$662.00, O'reilly Auto Parts \$223.52, Ottertail Power Company - Jamestown \$79.40, Powerplan Oib \$1,698.06, R & H Maintenance & Lawn Care \$371.20, Ramkota Hotel - Bismarck \$163.80, Sanford Health Occupation Medicine \$86.00, Smith Farm & Home \$14.25, Smith, Jamie L. \$155.52, South Dakota Ltap \$200.00, State Disbursement Unit - North Da \$536.40, Swanberg Construction, Inc \$875.00, Swanston Equipment Co. \$122.07, Truenorth Steel \$18,194.77, Us Bank Equipment Finance \$287.21, Valley Auto Parts \$811.89, Valley City Public Works \$637.54, Valley City Times-Record Aud L000 \$53.04, Valley Plains Equipment \$225.48, Verizon Wireless \$158.10, Vining Oil Company \$14,753.02, Total For Fund \$157,651.82, County Park: Aflac \$60.19, Anderson, Bev J \$40.00, Barnes Rural Water \$136.60, Border States Electric Supply \$9.22, Bridgetown Imprints \$127.37, Cass County Electric \$1,116.75, Dacotah Paper Co. \$41.02, Dakota Plains Coop \$66.37, Dickey Rural Telephone Coop. \$114.84, Fraedrich Transport Llc \$188.00, Handy Hardware & Rental \$59.14, Koeplin, Bobby \$134.46, Leever's Foods \$10.94, Legge's Portable Milling \$350.00, Nd-Pers \$445.81, Sanford Health Occupation Medicine \$43.00, Smith Farm & Home \$34.93, Valley Lumber Company \$153.16, Total For Fund \$3,131.80, Weed Control: Aflac \$27.56, Bayshore City Side \$6.51, Devries, Jacob \$40.50, Meadow Lake Township \$664.49, Nd-Pers \$561.59, Ndpers \$581.48, North Valley Aircraft Inc \$350.00, R & H Maintenance & Lawn Care \$89.60, Stoudt-Ross Ford, Inc. \$39.43, Valley City Public Works \$39.18, Verizon Wireless \$120.03, Windish, Jamen \$50.00, Total For Fund \$2,570.37, Oasis & Social Security: Ace Hardware \$10.98, Aflac \$65.00, Ameritas Life Insurance Corp \$209.17, Anderson, Brock \$28.12, Centurylink Az \$.04, Columbus Bank And Trust \$250.00, Computer Professionals Unlimited \$1,976.43, Fidelity Security Life Ins Co \$21.19, Information Technology Department \$1,051.60, Marco Inc - St Louis \$297.41, Microsoft Corporation \$1,664.94, Nd-Pers \$1,490.38, Ndpers \$1,986.32, Ndpers-Deferred Comp A02 \$275.00, Thiel, Jason \$94.98, Valley Officeworks \$17.99, Vault1440 Llc \$2,800.00, Verizon Wireless \$40.01, Total For Fund \$12,279.56, County Agent: Central Business Systems \$735.41, Centurylink Az \$13.25, Milender, Sue \$60.61, Nd-Pers \$503.43, Ndaaea \$85.00, Ndpers \$581.48, Ndpers-Deferred Comp A02 \$70.00, Ndsu Dept 3110

\$88.00, Ndsu Extension Service \$34,950.00, Tichy, Amy J \$151.88, Valley City Area Chamber Of Commer \$165.00, Valley Officeworks \$35.92, Total For Fund \$37,439.98, Farm To Market 15 Mill: Cr Excavating \$1,569.00, Flint Hills Resources,Lp \$14,397.34, Ottertail Power Company - Jamestown \$48.02, Swanston Equipment Co. \$25,780.01, Total For Fund \$41,794.37, Cnty Correctional Center: A.R. Audit Services, Inc. \$35.37, Ace Hardware \$66.23, Aflac \$162.63, Ameritas Life Insurance Corp \$209.17, Appliance City \$57.25, Bob Barker Company \$54.46, Cable Services \$63.09, Cass Clay Creamery, Inc. \$750.90, Centurylink Az \$13.74, Charm-Tex Inc \$251.28, City County Health District \$1,501.50, Colonial Life Insurance \$163.52, Companion Life \$115.65, Creative Product Source Inc \$241.48, Dakota Industrial Supply \$167.50, Fidelity Security Life Ins Co \$30.55, Food Services Of America/Fargo \$3,939.03, Great Plains Plumbing \$105.00, James-Valley Reg. Lodge #4 \$22.00, Leever's Foods \$544.24, Liberty Business Systems, Inc \$21.49, Montana-Dakota Utilities \$64.88, Nd-Pers \$2,860.26, Ndpers \$4,021.50, Ndpers-Deferred Comp A02 \$250.00, Nucara Pharmacy \$115.58, Pharmchem Inc \$275.00, Public Safety Center Inc Ca \$121.88, Redwood Toxicology Laboratory, Inc \$155.50, Sanford Health Occupation Medicine \$86.00, South Central Human Service \$8.00, Thrifty White Stores \$569.22, Valley Officeworks \$51.56, Total For Fund \$17,095.46, Insurance Reserve Fund: Usi Insurance Services \$10.00, Usi Mountain Region - Va \$62.00, Total For Fund \$72.00, County Bridge: Kadrmass, Lee & Jackson, Inc.-Bisma \$22,500.00, Total For Fund \$22,500.00, 2009 Bridge Sinking: Starion Bond Services \$1,937.75, Total For Fund \$1,937.75, County Agent Revolving: Ingstad Family Media \$294.00, Ndsu Extension Service Dept 7270 \$59.00, Total For Fund \$353.00, Community Service: Information Technology Department \$5.00, Nd-Pers \$197.16, Ndpers \$2,107.26, Ndpers-Deferred Comp A02 \$25.00, Valley Officeworks \$74.29, Verizon Wireless \$52.97, Total For Fund \$2,461.68, Grants And Projects: Blackmore, Mindy \$116.04, Centurylink Az \$4.37, Fritch, Kathleen \$20.00, Leever's Foods \$54.32, Moss, Jennifer M \$68.00, Ranum, Alison \$94.91, The Woodhouse \$328.00, Total For Fund \$685.64, Corrections Commissary Fu: Bernatello's Pizza Inc \$249.50, Leever's Foods \$695.73, Marketplace Food & Drug \$296.43, Reliance Telephone Systems, Inc. \$5,000.00, Total For Fund \$6,241.66, Special Reserves: Henjum, Morgan \$280.00, Total For Fund \$280.00, Soil Conservation: Barnes Co Soil Conserv. Dist. \$360.34, Total For Fund \$360.34, Garrison Conservancy Dist: Garrison Diversion Cons Dist \$360.60, Total For Fund \$360.60, Airport: Barnes Co Municipal Airport \$1,433.19, Total For Fund \$1,433.19, 911 Emergency Fund: Aflac \$424.06, Centurylink Az \$6.10, Centurylink Wa \$164.00, Companion Life \$60.85, Dakota Central Telecommunications \$31.00, Dickey Rural Telephone Coop. \$243.00, Information Technology Department \$175.00, Inter-Community Telephone \$150.00, Kadrmass, Lee & Jackson, Inc.-Bisma \$3,273.94, Nd Association Of Counties \$671.97, Nd State Radio Communications \$720.00, Nd-Pers \$3,980.96, Ndpers \$5,958.96, Ndpers-Deferred Comp A02 \$150.00, Neuberger, Holly \$687.83, Zuercher Technologies Llc \$3,412.50, Total For Fund \$20,110.17, State Funds: Nd State Treasurer \$546.86, Total For Fund \$546.86, Winter Show: Nd Winter Show \$194.49, Total For Fund \$194.49, Older Persons: South Central Adult Services \$720.85, Total For Fund \$720.85, Ambulance: Barnes County Ambulance \$349.90, Total For Fund \$349.90, Water Resources: Anderson, Bruce \$12.96, Fehr, Bret \$47.52, Jorissen, Dale \$56.16, Moore Engineering, Inc \$4,466.30, Nd-Pers \$100.10, Ndpers-Deferred Comp A02 \$12.50, Olauson, Shawn \$19.44, R & H Maintenance & Lawn Care \$89.60, Total For Fund \$4,767.08, Historical Society: Barnes Co Historical Society \$270.50, Total For Fund \$270.50, Library: Valley City Public Library \$612.57, Total For Fund \$612.57, Records Preservation Fu: Central Business Systems \$56.10, Pfaff, Jody \$179.20, Ramkota Hotel - Bismarck \$163.80, Underground Vaults & Storage, Inc. \$424.00, Total For Fund \$823.10, Cities: Dazey \$1,329.40, Fingal \$809.03, Kathryn \$56.59, Litchville \$375.77, Nome \$41.61, Oriska \$136.72, Pillsbury \$450.90, Rogers \$82.27, Sanborn \$204.86, Sibley \$725.30, Valley City \$45,142.53, Wimbledon \$246.14, Total For Fund \$49,601.12, Townships: Ashtabula \$328.22, Baldwin \$99.23, Binghampton \$86.98, Brimer \$231.17, Cuba \$87.52, Eckelson \$332.94, Edna \$116.91, Ellsbury \$344.04, Green \$187.45, Greenland \$111.33, Hobart \$45.22, Laketown \$565.19, Meadow \$5.16, Nelson \$269.34, Noltmier \$7.22, Oakhill \$24.09, Pierce \$24.17, Potter \$457.98, Raritan \$211.48, Rogers \$555.91, Rosebud \$42.51, Sibley \$89.36, Skandia \$39.20, Stewart \$112.19, Thordenskjold \$62.01, Uxbridge \$65.17, Valley \$493.95, Weimer \$45.13, \$5,041.07, Park Districts: Fingal \$32.04, Kathryn \$2.19, Litchville \$29.74, Nome \$1.49, Sanborn \$3.90, Valley City \$4,586.91, Total For Fund \$4,656.27, School Districts: Barnes County North \$7,629.88, Enderlin Area Sd 24 \$1,134.18, Hope 1 \$797.95, Litchville-Marion \$847.76, Maple Valley \$1,037.75, Valley City \$19,981.22, \$31,428.74, Rural Fire Districts: Dazey \$210.22, Edna \$22.10, Enderlin \$17.43, Fingal \$36.60, Hope \$77.24, Kathryn \$49.20, Nome \$62.36, Sanborn \$385.76, Tower City \$3.55, Valley City Rural Fire Protection \$135.63, Wimbledon \$27.30, Total For Fund \$1,027.39, Water Resource Specials: Cr Excavating \$49,326.58, Moore Engineering, Inc \$1,187.25, Truenorth Steel \$2,647.79, Total For Fund \$53,161.62, Interest Fund: Barnes Co Treasurer \$3,499.62, Total For Fund \$3,499.62, Payroll Fund: Job Service North Dakota \$2,395.81, State Tax Commissioner \$9,442.50, Total For Fund \$11,838.31, Total Warrants \$753,184.89

With no further business, John Froelich made a motion, seconded by Rodger Berntson, to adjourn the meeting. Motion carried unanimously, and the meeting adjourned at 10:20 a.m.

Mike Metcalf, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor