

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 am, Monday, November 2, 2020 at Sabirs

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Mike Lerud, KLJ Bryan Jacobson, Brad McKay, Steve Nielson (phone)

Chairman Shawn Anderson called meeting to order

Tim moved to approve October 5, 2020 monthly meeting minutes, Steve 2nd. Carried

REPORTS

1. Manager: Roofing Solutions has looked at the terminal roof and has begun cleaning and prepping for repairs to be made later this week, November 2-6, with the warm temps, he also noted hail damage to the shop building that we will have looked at by insurance, snow removal equipment has been serviced and is ready for use, 400 gallons of #1 diesel has been delivered for snow equipment, shop furnace has been installed and should be ready for use this week, VC public works replaced power wires between the transformer and terminal that were damaged from weather and abrasion that was leading to fuel pump and parts of the terminal power outages, John will be using NVA's water tank this winter for water inside the shop when needed, 100LL price has been updated to \$3.45/gal.

2. Shawn presented the bills, Jamie moved to approve payment of bills in the amount of \$46,867.61 , Tim 2nd, carried. Deposits of \$48,423.37

3. Portfolios

- a. Fuel: sales and inventory report: 1251 gal in October, 7991 gal 100LL was delivered @ 2.87
- b. Administrative: unknown at this time if there will be a fall conference
- c. Buildings/Grounds* Mike will call Fargo Paint & Glass to check on terminal window installation, hangar rents were decided to remain the same for next year, if hail roof damage is not covered by insurance, the COVID-19 CARES Act money could be utilized
- d. Promotion: Jamie will add 2021 fly-in to the aeronautics calendar of events
- e. Personnel:
- f. Airport protection:

4. KLJ,

- a. Seal Coat and Remarketing project update: partial payment #2 request from Farner Asphalt for remarketing was submitted \$38,272.35
- b. Fuel system project update: Tim moved to move forward with Phil's hangar location as an alternative site for the fuel system, Jamie 2nd, carried. Tanks would be landside next to driveway, dispensers at apron between terminal and shop.
- c. 2021 FAA Pre-application: Pre-app to procure SRE snow blower attachment has been submitted
- d. KLJ Aviation update: there have been a few changes in KLJ leadership positions but will not affect our local projects

5. Commissioner:

UNFINISHED BUSINESS

- 1. Sheriff's lease has been emailed to Beth and Cindy and waiting for its return, Shawn will check on its status
- 2. Will be checking with the county on wage adjustments for the coming year

NEW BUSINESS

- 1. New W-9 form to be submitted to Trimble for VRS network located on the facility
- 2.

Calendar update: clean pump card reader in November

Next meeting: December 7th, at Sabirs @ noon,

Tim moved to adjourn,

Board Member: Jamie Bryn

Approved: