

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 A.M. November 4th, 2024 @ BCMA Terminal

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Brad McKay, Tim Logan, Cindy Schwehr, Josh – M&H

Chairman Shawn Anderson called meeting to order.

Tim moved to approve October 7th monthly meeting minutes, Casey 2nd. Carried

REPORTS

1. Manager : No report

2. Financials: Shawn presented the bills; Casey moved to approve payment of bills in the amount of \$21,175.41, Brad 2nd, carried. Deposits of \$ 24,458.00. Current balances : Checking \$240,590.67, Money Market \$151,103.42, Special Events \$5,022.42.

3. Portfolios

a. Fuel: sales and inventory report: 1,939.24 gal 100LL sold, 0 gal Jet A sold in October. 1,209 gal 100LL inventory, 2,413 gal Jet A inventory. O'Day was called to repair the electrical light inside the Avgas cabinet, we are still waiting on them to complete the repair.

b. Administrative:

c. Buildings/Grounds: Parts have been installed in the RWY 13 PAPI lights including a new bulb and 2 new circuit boards by Sun Electric. Field weed spot spraying was done this fall by the county. We will need to get more cutting edges to use as wear pads on the payload angle blade.

d. Promotion:

e. Personnel: Discussion on wage increases led to Casey making a motion to raise John's salary by 3% for 2025, Tim 2nd, carried.

f. Airport protection:

4. Mead & Hunt

a. Josh informed us that in order to make use of our available BIL funds, we will need to split the construction of the electrical vault and the design of the apron rehabilitation into separate grant applications so there are new pre-applications to sign.

b. M&H is looking for the location of the step-up transformer and will look after the meeting. We believe it is located in the green transclosure. They are also looking for a contact person for our local utility, VC Public Works. Shawn provided the contact info to Josh.

c. It appears that 2025 & 2026 federal grants will be funded at 95%, with 2.5% state contribution, and 2.5% local share.

5. County Commissioner: Cindy reported that the county taxes will have lower mills than the preliminary estimates. Cindy is retiring from the Barnes County Commission, so this may be her last meeting with us as the airport portfolio representative.

UNFINISHED BUSINESS

1. Spill containment

NEW BUSINESS

1.
2.

Calendar update:

Next meeting: December 2nd, 2024 @ Pizza Corner @ 12:00 P.M.

Casey moved to adjourn,

Board Member: Jamie Bryn