

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. November 7th, 2022 at Country Club

Present: Shawn Anderson, Jamie Bryn, Casey Burchill (phone), Tim Logan (phone), Mike Lerud, Josh Brelje – Mead & Hunt

Chairman Shawn Anderson called meeting to order.

Casey moved to approve October monthly meeting minutes, Shawn 2nd. Carried

REPORTS

1. Manager : John is finishing up mowing and cleaning up the mowers for the winter. The new toolcat and Erskine snow blower have been delivered. The water meter has been removed from the spray pad for the winter, painting of the South terminal door and segmented circle have been completed by Ken Buhr.

2. Shawn presented the bills, Jamie moved to approve payment of bills in the amount of \$50,058.23, Casey 2nd, carried. Deposits of \$ 16,845.15.

3. Portfolios

a. Fuel: sales and inventory report: 1488 gallons of LL and 237 gallons of Jet A were sold.

Inventory is 3587 gallons of 100LL, and approx. 2450 gallons of Jet A. We had 1956 gallons of 100LL had been delivered recently. Shawn suggested switching our fuel credit card system back to Multiservice as our provider. The current and previous providers have been charging 15-19 cent fees or more where our original fees were around 10-11 cents. The board agreed switching back to Multiservice would be the best option and Shawn will pursue switching back.

b. Administrative:

c. Buildings/Grounds: The new mower tractor is supposed to be in Jamestown to get the tires installed and set-up. The old tractor is being picked up later today and we received \$9,500 for it. The mowers have 493 and 109 hours on them. The county has come in and sprayed for weeds.

d. Promotion: There is a FAAS safety seminar being put on in Casselton on November 30th.

e. Personnel:

f. Airport protection:

4. Mead & Hunt

a. Josh presented a draft task order for procuring SRE equipment in the amount of \$24,981.02. He is planning to have the info ready to bid for the January meeting consisting of a JD744 loader and MD blower. Jamie made a motion to accept the task order, Tim 2nd. Carried. Josh will try to get the bidding info together sooner if possible.

b.

5. County Commissioner

UNFINISHED BUSINESS

1.

NEW BUSINESS

1. Mike will visit with NVA about charging some hangar rent for planes that are being stored in the hangar while being worked on or waiting to be picked up.

2.

3.

Calendar update: Shawn will send out a list of meeting times and dates for 2023 for the board to review. Shawn's seat is up for election this year and is willing to serve again if elected by the commission.

Next meeting: December 5th, 2022 @ Sabir's (if open) @ noon

Casey moved to adjourn,

Board Member: Jamie Bryn