

RECEIVED

BARNES COUNTY SOIL CONSERVATION DISTRICT

Minutes of Meeting
November 13, 2024
USDA Building
Valley City, ND 58072

DEC 13 2024

BARNES CO. AUDITOR

Board Members Present:

Charlene Stenson
Mardy Dahl
Shelly Nelson
Bob Bruns
Carl Pederson

Others:

Jason Elston, Tech
Jessica Jones, Administrative Professional
Sandy Chapin, Wetlands Admin. Assist.
Shelby Larson, DC
Bob Flath

The November meeting was called to order by Stenson at 8:05am at the USDA Building, Valley City, ND. Minutes from the October Regular meeting were reviewed, and Stenson accepted those minutes as presented; Nelson seconded. All in favor aye, motion carried.

Financials:

A list of receipts and bills paid in October 2024 were reviewed by the Board. Bruns made a motion to accept the October Financials as presented with Dahl seconding it. All in favor aye, motion carried.

Correspondence:

1. Thank you letter from ND Envirothon for our support, volunteering, and monetary donation.
2. Anna Bahnson from NRCS sent an email thanking BCSCD and NRCS for working together on the Dirt Cup Party.
3. Bob Flath from Ransom County presented beginning a partnership between our counties to pursue funds for Watershed 319/ BMP project.

Technician Report:

Jason handed out his report. See attached. Jason requested approval to purchase a chisel plow through an online auction. Nelson made a motion to purchase the chisel plow. Dahl seconded that motion. All in favor aye, motion carried.

Office Report:

Shelby handed out her report. See attached.

Outreach Coordinator Report:

Jessica handed out her report. See attached.

Old Business:

1. Conference/ Convention November 25th and 26th in Bismarck. Jessica will send in registration forms and book hotel rooms for the BCSCD staff and supervisors.
2. BCSCD & NRCS Christmas Party – November 20th at Sabirs.

New Business:

1. Stenson made a motion to open a checking and savings account at Bank Forward, renew the CD at Bank Forward, transfer the safety deposit box from Wells Fargo to Bank Forward, and then close the Wells Fargo accounts once everything has cleared that is currently pending. Jessica Jones, Charlene Stenson, and Shelly Nelson will be authorized signers on the checking account. Bruns seconded. All in favor aye, motion carried.
2. Jessica Jones will be the admin of the credit card at First International Bank & Trust. Jason Elston and Charlene Stenson will be listed as current authorized users on the credit card to replace previous supervisors and employees.
3. Bob made a motion to apply for a credit card at Bank Forward where we will be banking and close current credit card at First International Bank and Trust once everything has cleared. Jessica Jones will be the admin of the credit card at Bank Forward. Jason Elston and Charlene Stenson will be listed as current authorized users on the credit card. Stenson seconded. All in favor, aye. Motion carried.
4. Staff evaluations were completed. The board approved a 2.5% pay increase effective January 1, 2025

Other:

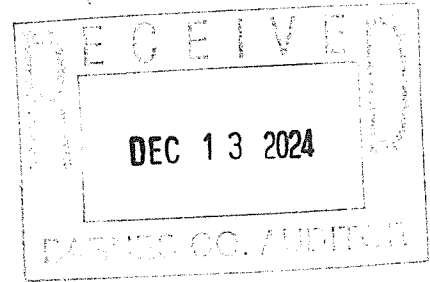
1. Supervisor Trainings have been completed for 2024.

Meeting was adjourned at 9:53am. The next regular meeting is to be held on December 11, 2024, at 8:00am at the USDA building.

BARNES COUNTY SOIL CONSERVATION DISTRICT

AGENDA

November 13, 2024
USDA Building, Valley City ND
8:00 am



REGULAR MEETING

- A. Call to order - Welcome
- B. Minutes – October Regular Mtg
- C. Financial Report October 2024
- D. Correspondence:
 - 1. Thank you letter from ND Envirothon
 - 2. Anna Bahnson – NRCS & BCSCD Dirt Cup Party
 - 3. Bob Flath from Ransom County – BMP/ 319 Project discussion
- E. Reports:
 - 1. Technician Report – Jason Elston
 - 2. Office Report – Shelby Larson
 - 3. Outreach Coordinator Report- Jessica Jones
- F. Old Business:
 - 1. Conference - November 25th & 26th - registration is due – firm up RSVPs
 - 2. Christmas Party – November 20th – please RSVP
 - 3. Jessica is opening a checking account, a savings account, and will be renewing the CD at Bank Forward.
- G. New Business:
 - 1. Close Wells Fargo checking and savings account.
 - 2. First International Bank & Trust – We need to add authorized users to the account.
 - 3. Staff evaluations
- H. Other

November 2024 Tech Report

❖ Trees

- All OHF contracts were funded. Waiting on a couple signatures yet. Need to be mailed by December 1st.
- 4 producers cancelled their contracts.
- 2024 OHF Payments still pending.
- OHF Funding is questionable for 2026-See Email
- 14 tree plans finalized. Roughly 70,000ft
- Towner-Still waiting to be filled. Should be verified early December.

❖ Drill/Grass Seeding

- 1590 has been to 25 sites so far.
- Currently out doing non cost-share dormant plantings. Need ground temp to drop for cost-shared dormant grass seedings.

❖ Other

- Shed/Cooler winterized and cleaned up
- Compressor from Bakkegard and Shell is here. Comes with a 1-year warranty. After talking with Justin, they will install this spring when weather is better. He will also perform yearly start-ups from now on.
- 10ft chisel plow for sale north of Valley City. Bidding ends 11/13/24 at noon.
- Met with Grotberg Electric to add some lighting to shed. They brought out a fixture to demo and I was told would be roughly \$1,000. Gave them an ok to install.

❖ Park

- 11/7/24 removed kayak launch at park. River was extremely low.



United States Department of Agriculture

Natural Resources Conservation Service
Valley City Field Office
110 Winter Show RD SW
Valley City, ND 58072
701-845-3114 Ext. 3

NRCS Activity Report Barnes County Soil Conservation District Board

November 13th, 2024

Shelby Larson, District Conservationist (DC)

EQIP Batching deadline: September 20th, 16 applications. We still accept applications all year round. Ranking deadline this Friday for forestry and AFO (animal feeding operations). The rest will be ranked in January and find out if they are funded then

WRE ranking is due on the 22nd. We have 2 applications that Cody is working on

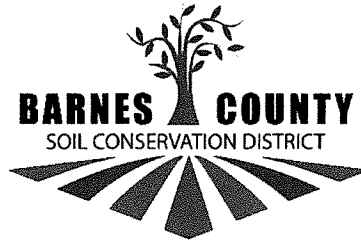
Quarterly Zone Meetings- East Zone Meeting was October 30th in Jamestown. Cody and I attended from the office. This will be the last meeting as "East Zone." Will now separate into NW, NE, SW, SE zones. We will be in the SE zone with our Area Office being in Jamestown

Dirt Cup Make and Take on October 31st (Halloween) was a big success we had many kids stop by

NRCS DC's and CDUS are to attend the SCD convention in November. Our CDU supervisor, Bobbie, will not be there. She is retiring, last day November 27th

Our CDU leader starting December 1st is Mark Welter, stationed in Lisbon. This is temporary until the new positions are hired. We will now be "Lake Agassiz" with Cass, Richland, Ransom, and Sargent Counties

Attended Stutsman County's Ladies Ag Night on Nov. 7th- \$30 with lots of door prizes and a goodie bag to leave, decent food, really good speaker



Outreach Coordinator Report November 2024

Previously:

Library Collaboration

- November 14th: Valley City Barnes County Public Library: Nature Explorer's Club
 - We read "We're Going on a Leaf Hunt", and then we went on a leaf hunt outside. We learned about why leaves change colors and fall off the trees.
 - We read "Leaf Man". We made a leaf man project out of construction paper. They took their bag of leaves home. The leaves weren't suitable for crafting. We will move this project to September or October next year.

Coming up:

Library Collaboration

- December 12th: Valley City Barnes County Public Library: Nature Explorer's Club
 - I will be reading "Why Evergreens Keep Their Leaves". Then we will paint an evergreen tree.
 - We will discuss how animals use the trees for shelter in the winter.

Library Collaboration

- January 9th: Valley City Barnes County Public Library: Nature Explorer's Club
 - I will be reading "Over and Under the Snow". Then we will look at different animal tracks.
- February 13th: Valley City Barnes County Public Library: Nature Explorer's Club
 - Book and craft to be determined

Submitted by: Jessica Jones, BCSCD Outreach Coordinator

110 Winter Show Road SW | Valley City, ND 58072 | 701-845-3114 Ext. 3
www.barnescountyscd.com

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