

**Barnes County Municipal Airport Authority Monthly Meeting Minutes**  
**12:00 P.M. December 2<sup>nd</sup>, 2024 @ Pizza Corner**

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Brad McKay, Tim Logan, Mike Lerud, Josh – M&H

Chairman Shawn Anderson called meeting to order.

Casey moved to approve November 4<sup>th</sup> monthly meeting minutes, Tim 2<sup>nd</sup>. Carried

**REPORTS**

1. Manager : John has been moving a little snow, but it hasn't been too bad yet. Mike will issue a new notam for RWY 13 PAPI not working again, the previous one had expired.
2. Financials: Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$29,837.75, Casey 2<sup>nd</sup>, carried. Deposits of \$ 19,995.21. Current balances : Checking \$237,779.06, Money Market \$151,213.24, Special Events \$5,023.48.
3. Portfolios
  - a. Fuel: sales and inventory report: 868.57 gal 100LL sold, 0 gal Jet A sold in November. Purchases of 7500 gallons 100LL. 1,2097,682 gal 100LL inventory, 2,380 gal Jet A inventory. We are waiting for an invoice on the purchased fuel to set our new 100LL price. O'Day was called to repair the electrical light inside the Avgas cabinet, we are still waiting on them to complete the repair. We called to have some winter fuel delivered to blend for the payload.
  - b. Administrative: We will send out a schedule of 2025 meeting dates for the authority members to review.
  - c. Buildings/Grounds: Tim noted that we should look at fixing a section of the entrance driveway that is breaking up. We also should remove the Russian olive trees that are growing into and near the wildlife fence on the north side in the pasture.
  - d. Promotion:
  - e. Personnel: We will look for a time clock to purchase or see if the county has any extra that they are not needing for our hourly employees to use. Casey's term is up this year and will at this time accept reappointment if chosen to do so by the commission.
  - f. Airport protection:
4. Mead & Hunt
  - a. Matt N was going to give an update on the ALP progress but he is sick so he will attend in January to update.
  - b. It was determined that the tree penetration of RWY 5 approach was indeed accurate and determined after the last trimming had occurred. We would have options of trimming them back again or displacing the threshold by about 300 feet.
  - c. The preliminary plans for the new electrical vault has a building of 12X12 size located next to the security fence to the NE of the existing trans closure, with access coming from the air side for entrance. The plan will be for February advertising and a March bid opening.
5. County Commissioner: No report

**UNFINISHED BUSINESS**

1. Spill containment

**NEW BUSINESS**

1. We discussed hangar rents and agreed to keep them the same as they were before.
- 2.

Calendar update:

Next meeting: January 6<sup>th</sup>, 2025 @ Pizza Corner @ 12:00 P.M.

Tim moved to adjourn,

Board Member: Jamie Bryn