

Barnes County Municipal Airport Authority Monthly Meeting Minutes

12:00 P.M. January 6th, 2025 @ Pizza Corner

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Tim Logan, Mike Lerud, Josh B. – M&H, Matt N. – M&H, Pete Paulson – county commissioner

Chairman Shawn Anderson called meeting to order.

Tim moved to approve December 2nd monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager : It has been pretty slow, John has moved a little snow.
2. Financials: Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$84,946.42, Jamie 2nd, carried. Deposits of \$ 35,390.92. Current balances : Checking \$211,933.63, Money Market \$151,342.76, Special Events \$5,024.61.

3. Portfolios

- a. Fuel: sales and inventory report: 492.18 gal 100LL sold, 48.72 gal Jet A sold in December. 7,251 gal 100LL inventory, 2,327 gal Jet A inventory. We adjusted the 100LL price to \$4.50/gal. The light socket inside the 100LL cabinet was replaced and a new bulb installed, now will look for a replacement glass cover for the housing. Jamie will look into getting a decal made for making sure the cabinet door is fully latched when closing by fuel users, as one corner often doesn't latch.
- b. Administrative: The 2025 meeting dates were approved and Jamie will get them listed on the website.
- c. Buildings/Grounds: The PAPI lights were all working again now. We will inspect all the hangar door cables for proper tension and condition. The terminal furnace needed a new circuit board and igniter put in it, work was performed by Bakkegard & Schell.
- d. Promotion: We will display a booth and sponsorship for the Fly ND conference in Fargo on March 2-4. Shawn and Jamie plan on attending.
- e. Personnel:
- f. Airport protection:

4. Mead & Hunt

- a. Matt N. informed that due to increased concern by the FAA about avoiding overlapping RSA's for non-intersecting runways, we should consider relocating some of our turf runway markers. It was suggested to shorten the runway end markers and also move them from inboard to outboard locations. This would apply to all the turf runways. When we receive updated locations / distances, we can move the markers to the new locations.
- b. A review of the apron layout proposal to be included in the ALP was reviewed and agreed upon the nested tie down concept was desired. Future hangar expansion was also discussed as to which concept we felt should be included in the ALP, deciding that concept 1 offered us greater flexibility in regards to future hangar sizing that may be desired. This concept included various sizes ranging from 60X60 to 120X120 individual hangars, and 4-unit and 6-unit nested T-hangars with optional tie down locations as well.
- c. Airspace zoning was also revisited. We at some point should contact home owners in the RPZ area to find agreement so the airport has valid airspace easements. This was done in approximately 1980, but were not properly recorded so we will need to redo them.
- d. Brian Schuck is looking into the involvement the FAA had in the acquisition of the NDB property SE of town and if it could be sold since the NDB is out of service.
- e. Matt reported that the electrical vault plans are about 90% complete and should be able to advertise bidding for that in February along with the wildlife fence relocation on the NE side due to the ground sliding.

5. County Commissioner: Pete Paulson introduced himself as being the new representative for the County Commission for the airport. He is excited to be a part of this group. The Sheriff's department asked if they could remove a wall in the old National Guard building that they are leasing so they had a bigger room for more people to attend meetings / trainings. Tim made a motion to allow the Sheriff's department to have a wall removed, Brad 2nd, carried.

UNFINISHED BUSINESS

- 1. Spill containment
- 2. We will trim / remove the trees that are causing problems by the wildlife fence along the North pasture on a nice day.

NEW BUSINESS

- 1.
- 2.

Calendar update:

Next meeting: February 3rd, 2025 @ Bridges @ 12:00 P.M.

Tim moved to adjourn,

Board Member: Jamie Bryn