

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. April 10th, 2025 @ Pizza Corner

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Tim Logan, Casey Burchill, Mile Lerud, Pete Paulson – county commissioner, Josh B.– M&H, Matt N- M&H

Chairman Shawn Anderson called meeting to order.

Casey moved to approve March 10th monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager : We are ready for the grass to be mowed, Jace has spent some time cleaning the shop. We now have a time clock for hourly employees.
2. Financials: Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$23,805.38, Casey 2nd, carried. Deposits of \$ 120,815.73. Current balances : Checking \$389,392.83, Money Market \$151,685.69, Special Events \$5,027.60.
3. Portfolios
 - a. Fuel: sales and inventory report: 1,028.07 gal 100LL sold, 66.27 gal Jet A sold in March. Inventories of 5,002 gal 100LL and 2,240 gal Jet A. O'day determined there is a bad wire between the sensor and monitor causing the error and alarm to go off on the Jet A system. They are ordering parts.
 - b. Administrative: Mike Overland will agree to take over Casey Burchill's position on the authority when we are able to make the change.
 - c. Buildings: We received a bid from Bakkegard & Schell for \$1,590 to update the fuse panel in the furnace room. We are going to inquire about also replacing the breaker panel behind the door going into the West office rooms.
 - d. Promotion: The flying club's Warrior airplane was used 180 hours last year for instruction, so to keep it available for rental and instruction, Tim made a motion to give the VC Flying Club a \$3,500 promotional payment, Brad 2nd, carried.
 - e. Personnel:
 - f. Airport protection: Ladelle has gotten the inoperable weather camera working again.
4. Mead & Hunt
 - a. Electrical vault / fence relocate bids were opened March 20th. We received 5 bids. Vault construction was higher than projected but fence relocate was lower than anticipated. The low bid came from Sun Electric at \$321,365.31.
 - b. State grants requests were submitted April 9th for elec. vault, apron design, weather cameras, and fence relocate. Federal grant request will be made for apron rehab and elec. vault.
 - c. The apron rehab has been shifted back to a P608H seal coat treatment since the primary reason for the lower PCI score is due to weathering, which P608H is designed to be utilized for.
 - d. Matt N. updated the status of the ALP update, noting some changes that may have to be made in turf runway lengths due to the latest requirements of trying to eliminate overlapping RPZ's. Matt also offered to help participate in a potential meeting with the local/city government agencies to draft appropriate zoning info going forward. This meeting could possibly be this fall, August possibly. Nothing is set as of this time, but we will determine a plan going forward to protect our airspace from zoning intrusions.
5. County Commissioner: There is a new Sheriff's deputy on staff, updates to planned road projects this coming year.

UNFINISHED BUSINESS

1. We are still waiting for FAA's final approval to be able to sell the old unused NDB site.
- 2.

NEW BUSINESS

1. Tim is going to check on contractor availability to repair the breaking concrete areas in the driveway this summer.
- 2.

Calendar update:

Next meeting: May 5th, 2025 @ Country Club @ 12:00 P.M.

Tim moved to adjourn,

Board Member: Jamie Bryn