

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. April 28th, 2025 @ Country Club

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Tim Logan, Casey Burchill, Mile Lerud, Pete Paulson – county commissioner, Josh B.– M&H

Chairman Shawn Anderson called meeting to order.

Tim moved to approve April 10th monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager : We are ready for the grass to be mowed, the snow equipment has been put away. John is feeling much better after his doctor's appointment, ready to start mowing!
2. Financials: Shawn presented the bills; Casey moved to approve payment of bills in the amount of \$26,653.81, Brad 2nd, carried. Deposits of \$ 11,121.80. Current balances : Checking \$367,904.82, Money Market \$151,800.18, Special Events \$5,028.60.
3. Portfolios
 - a. Fuel: sales and inventory report: No fuel report was available. O'Day should be out next week to replace the faulty cable for the fuel monitor.
 - b. Administrative: We will go over the time clock procedure with Jace when he is back to work again.
 - c. Buildings: We received a bid from Bakkegard & Schell for \$1,590 to update the breaker panel in the hallway by the AWOS room & West office. Tim made a motion to accept the bid, Casey 2nd, carried. Tim received an estimate from Tony Gille for \$5,762.50 + any minimum concrete yardage costs to repair the 3 areas on the driveway. He would plan to do 2 separate pours to allow 1 lane of traffic to remain open. Jamie made a motion to have Gille repair the driveway this summer, Casey 2nd, carried.
 - d. Promotion: Our annual fly-in will be Saturday, June 14th. We will confirm with the dance team that they are planning to prepare and serve the breakfast.
 - e. Personnel:
 - f. Airport protection:
4. Mead & Hunt
 - a. The FAA grants were submitted a couple weeks ago, expecting a later than usual awarding of grants this year, predicting August/September.
 - b. We will need to award the electrical vault bid next month.
5. County Commissioner: The states attorney is aware of the potential sale of the NDB site if we get FAA's approval.

UNFINISHED BUSINESS

1. Casey Burchill is resigning from the airport authority; Mike Overland is interested in taking Casey's position. Tim made a motion to appoint Mike Overland to fill Casey's unexpired term, Jamie 2nd, carried. Pete will inform the county commission of this change.

NEW BUSINESS

1. Shawn presented a proposed budget for review. All looked good to the board. The levy will come to an estimated 2.8 mills. Tim made a motion to accept the proposed budget, Brad 2nd, carried. Shawn will turn it in to the auditor's office.

Calendar update:

Next meeting: June 2nd, 2025 @ Barnes County Airport Terminal @ 7:00 A.M.

Casey moved to adjourn,

Board Member: Jamie Bryn