

Barnes County Municipal Airport Authority Monthly Meeting Minutes

7:00 A.M. August 4th, 2025 @ Terminal

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Mike Overland, Tim Logan, Josh – M&H, Pete Paulson

Chairman Shawn Anderson called meeting to order.

Brad moved to approve July 7th monthly meeting minutes, Tim 2nd. Carried

REPORTS

1. Manager : No report
2. Financials: Shawn presented the bills; Tim moved to approve payment of bills in the amount of \$47,756.65, Brad 2nd, carried. Deposits of \$ 13,344.11. Current balances : Checking \$324,547.49, Money Market \$152,160.00, Special Events \$5,031.54.
3. Portfolios
 - a. Fuel: sales and inventory report: July gallons sold were 1,557 gallons of 100LL and 845 gallons of Jet A. Inventories of 5,664 gallons of 100LL and 960 gallons of Jet A.
 - b. Administrative:
 - c. Buildings and Grounds: A new hydraulic door was ordered from Enterprise to replace the damaged bifold in hangar #5, they will be starting preliminary work on the installation soon. We received a quote to switch the fuel credit card reader / processing system to a cellular based one since the current one has had many issues in its short time. The quote from O'Day to convert is \$20,697.00. Jamie made a motion to have O'Day make the conversion, Brad 2nd, carried. Haying has begun on the airport property.
 - d. Promotion:
 - e. Personnel:
 - f. Airport protection:
4. Mead & Hunt
 - a. CIP meeting highlights were reviewed including adding a loader purchase to the CIP plan. The electrical vault work is projected to start in September.
 - b. Matt N. is still working on the ALP update
 - c. A state reimbursement grant was signed.
5. County Commissioner: Pete discussed the road projects going on this fall and touched on the county's budgeting.

UNFINISHED BUSINESS

1. We received information from the FAA that the airport authority is ok to sell the old NDB site property with no problems or ties to federal grants.

NEW BUSINESS

1. We reviewed our current insurance values on the airport property and adjusted several as necessary to be closer to current replacement costs.
2. At next month's meeting, we will review the proposed 2026 budget for any changes or adjustments as we are now required to have a fall review take place.

Calendar update:

Next meeting: September 8th, 2025 @ Barnes County Airport Terminal @ 7:00 A.M.

Tim moved to adjourn,

Board Member: Jamie Bryn