

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 A.M. September 8th, 2025 @ Terminal

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Mike Overland, Tim Logan, Josh – M&H

Chairman Shawn Anderson called meeting to order.

Brad moved to approve August 4th monthly meeting minutes, Mike O. 2nd. Carried

Reviewed the 2026 budget for final submission, everything looked good and was approved as presented. Jamie made a motion to approve the budget, Brad 2nd, carried.

REPORTS

1. Manager : No report – 130 bales were gotten this year from the haying, down from normal.
2. Financials: Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$40,678.54, Tim 2nd, carried. Deposits of \$ 24,455.93.
3. Portfolios
 - a. Fuel: sales and inventory report: August gallons sold were 1,628 gallons of 100LL and 264 gallons of Jet A. Inventories of 4,042 gallons of 100LL and 723 gallons of Jet A. We are nearly empty on Jet A and will order 2000 – 2500 gallons. Oday expects to install the new fuel card reader system in a couple weeks.
 - b. Administrative:
 - c. Buildings and Grounds: . Enterprise is going to begin installing the new door in hangar #5 today, access will be blocked for about a week. We received notification that our AWOS radio frequency overlaps with Minot's frequency causing either undesired information or mixed information at times at some locations. There is nothing for us to do at this time, however, we presume that our frequency will likely need to change in the future. John replaced several runway lights. We will address the NDB location property sale this winter. The AWOW wind reporting is not functioning, the service tech has been notified.
 - d. Promotion:
 - e. Personnel:
 - f. Airport protection:
4. Mead & Hunt
 - a. The electrical vault & fence relocation project is planned for September start and has a completion deadline of November.
 - b. Matt N. is still working on the ALP update
 - c. Pre-apps are due Oct 1, for apron rehab / construction so Josh will send them out to get signed.
5. County Commissioner:

UNFINISHED BUSINESS

- 1.

NEW BUSINESS

- 1.
- 2.

Calendar update: Fly-ins : Harvey Sept 13th, Dickinson – 13th, Enderlin – 21st

Next meeting: October 6th, 2025 @ Barnes County Airport Terminal @ 7:00 A.M.

Tim moved to adjourn,

Board Member: Jamie Bryn