

Barnes County Municipal Airport Authority Monthly Meeting Minutes
December 1st, 2025 @ VC Country Club

Present: Shawn Anderson, Jamie Bryn, Mike Overland, Brad McKay, Mike Lerud, Josh – M&H, Matt N. – M&H, Pete Paulson – county commissioner

Chairman Shawn Anderson called meeting to order.

Mike O. moved to approve November 3rd monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager : Twin City Garage Door serviced the South overhead door on Hangar #5 and the SRE building.
2. Financials: Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$267,155.76, Deposits of \$211,878.01, Mike O. 2nd, carried.
3. Portfolios
 - a. Fuel: sales and inventory report: November gallons sold were 928 gal 100LL and 16 gal Jet A. Inventories of 6,136 gal 100LL and 3,020 gal Jet A. We will call to have the balance of 100LL stored in Jamestown delivered since we should now be able to hold it all. US Fish & Wildlife had issues with the new fuel card system not accepting their card. Shawn has been checking into this with the processing company.
 - b. Administrative: 2026 meeting dates and locations were reviewed and approved, they will be updated on the website. Brad's position on the authority is up for renewal and he has been contacted by the county and affirmed to them that he would accept the position again. We were informed that the county increased their wages by 3.5% for 2026 and we agreed to follow suit. Jamie made a motion to increase wages by 3.5%, Brad 2nd, carried. We left rents the same, Pete will check with the county to see what comparable land leases are at for the county.
 - c. Buildings and Grounds: There has been a small amount of snow removal so far, and we are waiting for some electrical work to be repaired on the south wall of hangar #5 from the storm this summer.
 - d. Promotion:
 - e. Personnel:
 - f. Airport protection:
4. Mead & Hunt
 - a. Matt updated us on the ALP update, it is near the end.
 - b. The wildlife fence repair has not yet been done,
 - c. Josh brought the form to sign and submit for state reimbursement for the electrical vault.
5. County Commissioner: The highway dept is back to a 5 day schedule for the winter, courthouse HVAC system will go in next year, a briefing on next years road projects, the county wages were increased by 3.5% for 2026.

UNFINISHED BUSINESS

1. We will be putting an ad out to sell the old NDB site presumably in December, as long as we can get the correct verbiage constructed for the ad. Pete is checking to see if there is a good template we can use for this at the county.

NEW BUSINESS

- 1.
- 2.

Calendar update: next month we will decide on fly-nd conference sponsorship/attendance.

Next meeting: January 5th, 2026@ Casa Mexico restraurant @ Noon
Jamie moved to adjourn,
Board Member: Jamie Bryn