

**Barnes County Municipal Airport Authority Monthly Meeting Minutes**  
**January 5<sup>th</sup>, 2026 @ VC Casa Mexico**

Present: Shawn Anderson, Jamie Bryn, Mike Overland, Brad McKay, Tim Logan, Mike Lerud, Josh – M&H, Pete Paulson – county commissioner

Chairman Shawn Anderson called the meeting to order. Shawn turned the meeting over to Vice Chair Tim Logan for election of officers. Shawn Anderson was nominated by Jamie for chairman, Tim Logan was nominated by Brad for vice chairman, Jamie Bryn was nominated by Mike O for secretary, Shawn Anderson was nominated by Brad for treasurer. Tim moved for nomination cease. Brad made a motion to cast a unanimous ballot with these nominees, Jamie seconded, motion carried. Tim turned the meeting back over to Shawn.

Brad moved to approve December 1<sup>st</sup> monthly meeting minutes, Mike O. 2<sup>nd</sup>. Carried

**REPORTS**

1. Manager : Twin City Garage Door installed an external antenna on the SRE building for the door opener remotes and readjusted the south overhead door on Hangar #5. John has been continuing to work on the grounds moving snow and ice. The fuel card reader system has been working good as of late with no more known problems arising. The old emergency fuel shutoff sign will be moved to the new location of the shutoff to replace the small placard currently in place.
2. Financials: Shawn presented the bills; Jamie moved to approve payment of bills in the amount of \$59,597.30. Deposits of \$51,146.47, Tim 2<sup>nd</sup>, carried.
3. Portfolios
  - a. Fuel: sales and inventory report: December gallons sold were 581.70 gal 100LL and 0 gal Jet A. Inventories of 5,485 gal 100LL and 2,991 gal Jet A. We called to have the balance of 100LL stored in Jamestown delivered, should be arriving soon.
  - b. Administrative: Brad was reappointed to his board position for another term by the commission. A legal notice draft has been prepared for the sale of the 3.10 Acres of land where the NDB station used to be located SE of the city. The board reviewed it and decided to approve the notice for publication. The notice will be published in the Times Record on Jan 13, Jan 20, and Jan 27 with a sale date of Feb 2<sup>nd</sup> at 9:30 A.M. @ BCMAA terminal. The top three sealed bid bidders will have the opportunity to raise their bids at sale time in a live auction bid. A full listing of sale details will be placed on the airport's website for interested parties to view. The property will be sold "as-is". Jamie will drop off the abstract to have updated.
  - c. Buildings and Grounds:
  - d. Promotion: The annual Fly-ND conference will be March 8<sup>th</sup> – 10<sup>th</sup> in Minot. Shawn and Jamie plan on attending and will set up a display booth again. The board was unanimously in favor of giving a \$500 sponsorship and a booth reservation. Our annual fly-in date will be June 20<sup>th</sup>, we will check with the VC Hi-Lites dance team to see if they want to serve the breakfast again during the event.
  - e. Personnel: Manager / Employee review forms were sent to board members for completion and return.
  - f. Airport protection: Our FAA weather camera that was not working started working again. When Ladelle returns this spring, he will come out to try to find the problem to the intermittent working.
4. Mead & Hunt
  - a. Josh updated that our next project of an apron / taxiway seal coat is slated for late next summer, probably September/October time frame. It should consist of a 3 day crack seal plus 3 day seal coat of keeping traffic to a minimum, followed by a day of temporary painting, then 30 days later final paint markings.
  - b. The electrical vault switchover will be occurring over the next couple days, a notam will be issued for inop runway lights.

**5. County Commissioner:**

**UNFINISHED BUSINESS**

1. None discussed

**NEW BUSINESS**

1. None
- 2.

Calendar update:

Next meeting: February 2<sup>nd</sup>, 2026@ J&L's in Sanborn @ Noon  
Tim moved to adjourn,  
Board Member: Jamie Bryn

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NOTICE OF SALE OF LAND OWNED BY  
THE BARNES COUNTY MUNICIPAL AIRPORT AUTHORITY

The Barnes County Municipal Airport Authority (BCMAA) will sell to the highest bidder by sealed bids, with the three highest bidders having the opportunity to orally raise their bid at sale time, the following tract of land, located in the SE ¼ of Section 6, Township 139, Range 57, in Barnes County, North Dakota.

A tract of land situated in the Southeast Quarter (SE ¼) of Section Six (6), Township One Hundred Thirty-nine (139) North, of Range Fifty-seven (57) West of the Fifth Principal Meridian, Barnes County, North Dakota and more particularly described as follows: Beginning at the Southeast (SE) corner of said Section 6, thence West along the South line of said Section 6 a distance of 300.00 feet to an iron pin; thence N 0°12'23" W a distance of 450.00 feet to an iron pin, thence East a distance of 300.00 feet to an iron pin on the East line of said Section 6, thence S 0°12'23" E along the East line of said Section 6 a distance of 450.00 feet to an iron pin, the point of beginning. Said tract of land contains 3.10 acres more or less, according to the United States Government Survey thereof.

END OF DESCRIPTION

The property is an unimproved site totaling approximately 3.10 acres. All bidders should inspect the property and inform themselves of existing conditions, and be familiar with conditions of the sale prior to submitting a bid. The property is being sold "as is". The purchaser will also be responsible for payment of all real estate taxes and assessments (current or delinquent), if any, heretofore or hereafter levied against said real estate. The sale is subject to all existing public rights-of-way, access reservations, and easements of record. The sale will be held at 9:30 A.M. on Monday, February 2<sup>nd</sup>, 2026 at the Barnes County Municipal Airport terminal building #9. Sealed bids will be publicly opened and announced at 9:30 A.M. The three highest bidders will have the opportunity to orally raise their bid at the time of bid opening. The award will be based upon the highest qualified bid.

Terms of the sale will be cash, to be paid no later than 30 days following opening of bids.

All bids must be submitted in a sealed envelope to the Barnes County Auditor's office, 230 4<sup>TH</sup> St NW, Valley City, ND 58072, clearly marked "Barnes County Municipal Airport Authority Land Sale – DO NOT OPEN" with the name and phone number of bidder before 9:00 A.M. on February 2<sup>nd</sup>, 2026. Sealed bids may also be delivered in person at the time of sale. Each bid shall be accompanied by a check in the amount of 10% of the total bid, made payable to Barnes County Municipal Airport Authority. Checks of unsuccessful bidders will be returned the day of sale. The high bidders check will be held as a deposit and deducted from the total bid at the time of final settlement. The high bidder must then remit a second check by March 4<sup>th</sup>, 2026 for the balance owed. Said deposit to be forfeited in the event that the high bidder fails to comply with the terms of the sale. The sale is subject to final approval by the Barnes County Municipal Airport Authority. The Barnes County Municipal Airport Authority reserves the right to reject any or all bids for any or no reason, to waive technicalities, or to accept such bid as may be in the best interest of the county. Conveyance will be via quitclaim deed, which the Barnes County Municipal Airport Authority will prepare and deliver to the purchaser after settlement.

Questions may be directed to Shawn Anderson, Barnes County Municipal Airport Authority Chairman: phone: 701-840-2029.

**FOR PLACEMENT ON BCMAA WEBSITE AS A MORE DETAILED LISTING**